



Jesus said, "I am the vine,
You are the branches."
John 15.5

Golden Grove Lutheran Primary School
Parents and Friends Association
Constitution

Updated May 2007

Name:

The name of the auxiliary shall be "Golden Grove Lutheran Primary School Parents and friends Association"; the common usage will be the 'P&F'.

Aims:

In keeping with the Christ-centred nature of the school, the Association will attempt to:

- 1: unite the general school community by
 - I. stimulating an active interest in the life of the school by informing on educational trends and needs of the school
 - II. encouraging participation in school activities and School functions
 - III. fostering fellowship between the P&F and Staff.
 - IV. Fostering fellowship between the School and church communities

- V. Promoting co-operation and two way communication between the P&F, teachers and students of the school
- VI. Liaising with the P&F, staff and students of Wynn Vale School as deemed appropriate

2: attending to the needs and comfort of staff and students.

3: raising funds through the application of a P&F levy and incidental fund raising for the purchase of equipment and amenities for the school or for any other purpose.

Funds raised through the P&F will vary from year to year, and will be allocated to school projects as determined by the P&F, in consultation with the Principal, and upon approval by School Council in relation to items or projects exceeding \$750.

Membership

Membership is open to all parents and friends of the school who desire membership.

Executive Committee

1. Chair person – who shall be a current parent of the School.
2. Vice –Chairperson
3. Secretary
4. Treasurer
5. Class Reps Coordinator
6. Uniform
7. Promotional
8. At least four additional members

Holders of the office of Chairperson, Vice-chairperson, Secretary and treasurer shall hold office for no more that three (3) consecutive years.

The P&F shall inform the School Council through the Principal of relevant details following P&F meetings. Information shall be forwarded through a brief written report.

Meetings

General Meetings of the Association containing a business session shall be held at least once a term.

The Annual General Meeting shall be held in December each year. Not less than two weeks notice of this meeting is to be given. At the AGM all positions shall be declared vacant and thereupon a new committee shall be elected. Elections shall be conducted by the School Council chairperson, the Principal or their appointed deputy.

Finance

A bank account shall be opened in the name of the Association and shall be operated by the Chairperson, Vice-Chairperson, Secretary and Treasurer, any two of the four to sign.

Other accounts may be opened as required with the approval of School Council.

Books shall be audited annually by the School approved auditors.