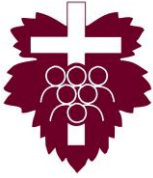


Jesus said, "I am the vine,  
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John 15.5

## Golden Grove Lutheran Primary School Parents & Friends Meeting Minutes

<b>Date</b>	<b>Monday 11 September</b>
<b>Time</b>	7:00pm
<b>Location</b>	Staff Admin Building
<b>Attendees</b>	Shane Paterson, Aimee Iannone, Stephen Tiller, Claire Rathjen, Angus McKay, Natasha Jaeschke, Shelbe McGregor, Karen McKinnon, Kylie Chinca, Michelle Parcell, Peta Albrecht, Carly Bergen, Gary Scott, Jen May, Shannon Green, David Kittel, Simon Kahl
<b>Apologies</b>	Neil McKinnon, Gwen Malaxos and Tanya Wilson
<b>No</b>	<b>Agenda</b>
1	<p><b>Opening:</b></p> <ul style="list-style-type: none"> <li>• Welcome</li> <li>• Devotion &amp; Prayer</li> </ul>
2	<b>Attendance &amp; Apologies</b>
3	<p><b>Upcoming Events</b></p> <p><b>Trivia Night – 4<sup>th</sup> November</b> – Simon Kahl from school council (his children no longer attend the school) advised that they had been thinking about the school-church relationship and was there an event that could do this. A Trivia Night was suggested as there hadn't been one for a while.</p> <p>Simon thanked the P&amp;F for agreeing to organise the event</p> <p>It was opened for general discussion of what we are going to do:</p> <ol style="list-style-type: none"> <li>1. Cost would be \$10 per person table of 8-10 people in the Worship Centre – Garry said at the last one there was about 16 tables. Arrive at 7pm for 7.30pm Start.</li> <li>2. Does the committee want to do this as a fundraiser for the school – Aimee advised that the committee was thinking of using money raised to purchase more robotics for the school.</li> <li>3. Food and Drink would be BYO for your table. It was suggested that butchers paper be placed on tops of the tables</li> <li>4. 6 – 8 Rounds of questions - would need a MC to read them out</li> <li>5. Prizes and Door Prizes – Shane suggested we could get each year level to donate a different type of item.</li> <li>6. Michelle suggested that we should have a theme and one round of questions based on the round. It was suggested that we have an 80's theme all agreed.</li> <li>7. Shannon asked if GGOSH will be available – after a short discussion it was agreed as it was a late night that GGOSH will not be available.</li> </ol> <p>Claire advised that the date is the same day the TTP Westfield Christmas Pageant.</p> <p>Simon was asked if he would put the questions together – he advised that this is</p>



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normally done by the MC. Simon advised that we wouldn't be the MC but would help put the questions together.

Michelle advised that she would ask her husband Ben if he would like to be the MC.

Shane advised that a signed Crows Guernsey was given to school today which could be auctioned on the night.

It was agreed that there would be good to have games like Heads and Tails and Coin toss to the bottle between rounds.

Natasha advised that the Church had discussed having a Trivia night and to contact Pastor Greg as there may be a few others willing to help.

Advertising was Discussed – Aimee said she would do a flyer. As the date is close it was decided for a save the date to be put in cluster and school newsletters.

Karen suggested that the tickets could be purchased via Eventbrite like was offered by CC this time as it was great. After some discussion it was decided not to use this as Natasha advised that from \$10 paid for the ticket you only get \$8.75 from Eventbrite. Shane advised that we should be able to use the EFTPOS machine at the front office.

It was decided that there would be a small committee formed to organise the Trivia night as there is a lot involved in a short time frame - all agreed.

Trivia Night Committee is Simon, Shannon, Michelle and Jen.

### **Special Persons Afternoon - 15<sup>th</sup> September**

Aimee advised that we all should have received an email regarding the cakes and scones that had been ordered for SPA.

Aimee will pick them up at 11am and asked for people helping to meet at the Fellowship Centre to organise 2 Coffee and Tea Stations and tables for food.

Aimee thanked Stephen, Gwen and Kylie for offering to help. Peta Michelle Shannon Gary and David advised at the meeting they would help.

Aimee said that it would be good to have help before and after to clean up.

Aimee to organise something for those that are Gluten Free and paper plates.

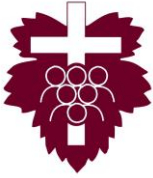
What food that is left over will be frozen if it can be for Jen to use for Mrs Arnolds Baby Shower.

Claire mentioned that when she used the Fellowship Centre recently the tablecloths were quite grotty. Do we have our own? Aimee advised that we should have our own and will follow up.

### **3 Action Items from previous meeting**

- **New Play Area** – Shane went to the SRC and asked them to talk to the other students what they would like to do with the Area.

SRC advised that they would like a "Chill out" area aimed more for years 3 to 6 as the Junior primary have play equipment and there is nothing specifically for them.



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SRC presented their concept and costings to Aimee and Angus (Presentation attached)

Shane was happy that we asked the kids as it wasn't what we thought they would want.

There was some discussion on the Wharf Platform Bench which they had costed at \$2,219 (for 2) Gary advised he will do some research on cost of materials etc. David advised he would also get a price of what it would cost to make for next meeting as he could make the subframe.

Angus advised that he asked the kids if the 2 purple pots will be retained and the vertical garden on the wall – they confirmed that they will be.

The fake grass that is there will stay and the chalk board will be attached to the back wall.

Shane advised that the high tables with stools would be used for group work during the school day when required. Some discussion regarding the safety and height would it be stable – Carly advised that the Breakout area has something similar we could take it out and see how stable it was in the area. Shane to follow up.

There was discussion about the fence/boundary to identify the area will it be permanent or a modular fence there was some discussion about using planter boxes on casters for a portable fence. Shane advised that we were starting to make an area for us and deviating from their concept. Peta asked why we need a fence out from the wall – it was decided that it would be good for it to be portable.

There was some discussion about fencing off the fire access point, Shane thought this would be fine and will ask Kuno – Gary suggested we should ask Stuart Giles (works for MFS) regarding the Fire hose and this type of area being in front of it.

Aimee asked Shane if he could get the SRC to draw a plan of where all this will go in the area to see what it would look like. Committee agreed that this would be a good idea.

Shane advised that Aimee should respond to the SRC. Angus advised that we needed to give them as little as possible i.e Say we like the concept and idea and now we would like to know how it will look. All agreed.

- **Westfield Christmas Pageant – 4<sup>th</sup> November**

Aimee advised that registration will be 50 spots first in first serve.

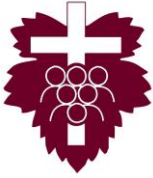
Peta suggested should it be so many per year level – it was left at first in basis.

Save the date to be included in Cluster Newsletter this week and School Newsletter next week for when the registrations will be open and that it will be a first in basis.

Kids to walk in sports uniform with Christmas hat or decoration attached.

Aimee to look at prices for balloons and lollies with school logo printed on them.

- **P&F Constitution Update** – No update from Shane this meeting added to agenda for next meeting



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- **Twilight Carols Event - 11 December**

Shelbe advised that food trucks had been booked for event:

- Squid Ink – fish chips etc
- Hot Dog/Burgers and Chips
- Coffee Man

It was asked if it was compulsory – Shane advised that clusters are preparing their part of the Christmas Story – and although not compulsory it would be strongly advised that all students R-5 to attend.

Concert will start at 7pm and finish by the time it is dark. Parents advised to arrive at 6pm to get their spot on the grass and food etc.

Gary suggested that we should ask the church community if they would like to attend and would the church band like to sing before the concert a way to bring the church and school community together. Carly said she would ask the church band if they would like to be involved – all agreed.

- **First Aid Program For Children –** Shane advised that this had been organised as Graham Maddren had approached him about doing it for the senior school. Shane advised that P&F are looking and funding the program for the whole school which he has now organised.

Michelle report at next meeting regarding the adults program

- **Christmas Picnic Planning- 26<sup>th</sup> November**

Karen advised the cost of a Carousel for 2 hrs is \$900 she thought this was too much. After discussion with Michelle thought we could Hire a Dunk tank for the kids to nominate who they want to try and dunk. \$500 for 4hours and attendant was an extra \$60 an hour. Shane was not keen on this idea.

Michelle suggested a Surf the Wave as a Slip'n'Slide as it takes all ages. Cost \$350 not sure if it includes an attendant.

Natasha advised she had spoken to the Schutz family from Church and they are happy to come down to do Pony rides they also have a few other animals. They don't want any money for doing it – Committee decided to purchase a thank you present for them.

Carly advised that she hadn't booked anything and normally had the amusements booked by now – Carly to organise what she can. Michelle to get more information regarding the Slip'n'Slide and get back to the committee as Carly may not need to organise a water activity.

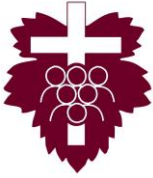
Karen asked how Santa will arrive at the picnic? Maybe Fire Truck? It was decided to use same method as last year – Carly to ask Marty if we could use his car.



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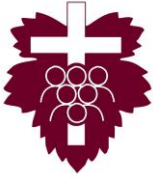
	<ul style="list-style-type: none"><li>• <b>Feedback from MOT 23<sup>rd</sup> August</b><p>Shane advised that MOT went well and thanked the committee for the preparation only problem was that Aimee forgot to check if we had paper plates.</p><p>Karen advised that they didn't have enough containers for all the mixture and we should ask a little further in advance next time. Ended up getting some containers for the canteen. Need to make sure that there are hand beaters as had to borrow from GGOSH – Carly advised this had been sorted.</p><p>It was suggested that as we seem to do pancakes twice a year perhaps we could look at purchasing containers to put the mixture in.</p><p>Shane asked what should we do next term – Crumpets.</p></li><li>• <b>Courtyard Fan</b><p>Shane advised that he has another idea as Kuno has talked to parent and electrician Mr Hillock, and he advised that Big Ass fan is not what we need as it will hit the roof due to the curve.</p><p>Mr Hillock advised we need 2 industrial fans 2.1m Malestrom Fan. Cost \$523 per fan and Nil instillation as Kuno is an Electrician.</p><p>Kuno has had a look at it and it is what we need– there was some discussion about the noise of the fan and that it would be amplified in that area. Gary asked how it is turned on.</p><p>Everyone agreed to purchase the fan pending on noise on lower speeds and how it will be turned on Shane to follow up.</p></li></ul>
5	<p><b>Principal's Report –</b></p> <p>Mark Le Messurier is coming to do a session for parents on Wednesday 1<sup>st</sup> November and thanked the P&amp;F for paying for this. Will be included as a save the date in Cluster Newsletter for parents and registration will be open at the beginning of next term. Carly talked about the training she did with him called "what's the Buzz" that she is implementing with a group of year 1-2 students for the rest of the year.</p> <p>Naplan results are out – school is at the Australian average which is higher than the South Australian average. All kids in our school do it and the kids are not prepared for the test.</p> <p>Undercover area is looking really good it is a usable friendly space. Poles have been painted.</p> <p>Water Fountain/Station has been ordered and looking at being placed in the chillout area.</p> <p>During October school holidays the breeze way will be started to be fully enclosed as discussed previously. This will take about 5 weeks to complete.</p>
6	<p><b>Treasurer's Report –</b> Please see attached report</p>



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7	<p><b>School Council Update –</b></p> <p>Gary said Council has had a connected schools meeting.</p> <p>The school council has been looking at the relationship between the Church and the school and moving forward what is that going to look like.</p> <p>Council have been looking at the Master Plan and discussing a few ideas with the Architect however this is all that he can tell us at this stage.</p> <p>Jen asked what is the idea about the School Uniform Survey. Shane advised as discussed (and minuted) at the last meeting he put together the survey not school council and that they are looking if the current uniform is promoting the Children to be active and is the current uniform dated from another time – it is in the early stages and was discussed generally at last meeting.</p>
8	<p><b>General Business</b></p> <ul style="list-style-type: none"><li>• <b>School Photos</b> – Karen advised that she was happy with the quality of the photos but her daughter shoved them in her bag and they are all screwed up. – Is it possible for parents to elect to collect them from the office in future.</li></ul> <p>Shane advised to let the office know and they will get them reprinted. This is for any issues people have with photos.</p> <p>Carly advised that this could get hard to facilitate and that next year make sure that you tell your child's teacher not to send them home and that you will collect them from the office.</p> <p>Shane asked if we were happy with the photos most people said that they were there was a few complaints about the cardboard however others like the cardboard. Some people wanted an album option. Natasha had a few ideas from other companies – Shane took these to look at for next year however majority was happy with Academy.</p> <ul style="list-style-type: none"><li>• <b>QKR App</b></li></ul> <p>Aimee advised this is an app that can be used to pay for Canteen as Wynn Vale have started to use it this term. It can also be used to pay school fee's excursions etc will make it easier for those who don't have cash when required for things at school.</p> <p>Cost is \$200 set up fee (which P&amp;F could pay)</p> <p>Ongoing Fees (School Pays) \$15 per month \$0.10 per transaction</p> <p>Shane has spoken to Graeme about using the app – Graeme has spoken to Westpac (who the school banks with) and they are in the process of developing a</p>



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	<p>similar app.</p> <p>Shane would like to use this as it is established and ready to use if we are going to use it. Shane is going to speak to Graeme with a view to try it to see how it goes in Term 4 for canteen orders. Aimee advised that there is no lock in contract</p> <ul style="list-style-type: none"><li>• <b>Japanese Trip</b> – Gary asked if this is still happening – Shane advised that it is and there is a video that can be sent if you missed the information night.</li><li>• <b>Fortnightly Newsletters</b> – Shelbe asked how the fortnightly newsletters was going. Shane advised other than the first newsletter is was going really well and the cluster newsletters are covering the required information. Stephen advised that there was a couple of cluster newsletters that had information that didn't relate to the year his son was in – Shane asked him to send him the examples so that it can be rectified in future.</li></ul> <p><b>Meeting Closed at 9pm</b></p>
9	Next Meeting – <b>Monday 23<sup>rd</sup> October 2017</b>



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### Action Items

No	Description	Responsible	Date
1	New "Chill-out" area – ask SRC how it will look	Aimee/Claire	23 <sup>rd</sup> Oct
2	Quote for Cost of decking/ Sub base for "Chill-out" Area	Gary/David	23 <sup>rd</sup> Oct
2	Review of Fire access point – "Chill-out" Area (Stuart Giles)	Gary	23 <sup>rd</sup> Oct
3	Trivia Night – Subcommittee meet to discuss planning for the event	Simon/Michelle/ Shannon/Jen	ASAP
5	Trivia Night – Ask Ben Parcell if he would be MC	Michelle	23 <sup>rd</sup> Oct
6	Ask Tanya about Registration forms for Trivia night and Westfield Christmas Parade	Aimee	ASAP
7	Save the Date for events to be put in Cluster/School Newsletter – Trivia Night/Westfield Christmas Parade/Christmas Picnic	Carly/Shane	ASAP
8	Special Persons Afternoon – purchase paper plates and gluten free food – Check Table Clothes	Aimee	Complete
9	Westfield Christmas Parade – Organise Banner	Shane	23 <sup>rd</sup> Oct
10	Quotes for Balloon and Lollies with school logo printed on them	Aimee	23 <sup>rd</sup> Oct
11	Review of P&F Constitution or By-Laws – Legal	Shane	23 <sup>rd</sup> Oct
12	Twilight Carols Event – as Church band to sing before it starts	Carly	23 <sup>rd</sup> Oct
10	Twilight Carols Event – Invite Church	Shane	23 <sup>rd</sup> Oct
11	Other First Aid providers to compare to St John Cost for Adults	Michelle	23 <sup>rd</sup> Oct
12	Activities for Christmas Picnic – Booked	Michelle/Carly/ Natasha	Complete
13	Christmas Picnic – Santa's arrival – Marty Seidel	Carly	23 <sup>rd</sup> Oct
14	Courtyard Fan – Review of noise from fan and that it can be controlled by remote – to Order	Shane	23 <sup>rd</sup> Oct
15	QKR App – Speak to Graeme re fees and Westpac option	Shane	23 <sup>rd</sup> Oct