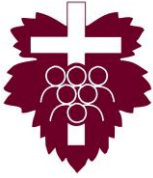


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John 15.5

Golden Grove Lutheran Primary School
**Parents & Friends
Meeting Minutes**

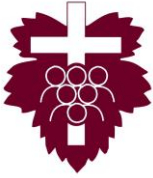
Date	Monday 20 March 2017
Time	7:00pm
Location	Staff Admin Building
Attendees	Shane Paterson, Carly Bergen, Tim Kriewaldt, Stephen Tiller, Claire Rathjen, Angus McKay, Gary Scott, Kylie Chinca, Peta Albrecht, Shelbe McGregor, Natasha Jaeschke, Gwen Malaxos
Apologies	Aimee Iannone, Neil and Karen McKinnon, Michelle Parcell, Jen May, Lisa Richardson, Shannon Green
No	Agenda
1	<p>Opening:</p> <ul style="list-style-type: none"> Welcome Devotion & Prayer
2	Attendance & Apologies
3	<p>Action Items from previous meeting</p> <ul style="list-style-type: none"> <p>Robotics/Coding Quote – Tim advised that starting this year schools are mandated to report on their digital technologies. Plan is to start in Reception with basics to more advanced coding in the higher year levels. Having the Robots will upskill and make learning fun for the children as they can see the code in action.</p> <p>Tim presented the 3 items that he would like to purchase and Qty (see attached) Digital Literacy is the future and part of the PYP and not a toy.</p> <p><i>Cost \$4000.00</i></p> <p>Tim is in the process of applying for Digital Technology Grant this is a starting point and not sure when /if school will receive the grant.</p> <p>Committee agreed for Tim to go ahead.</p> <p>Stage/Deck area quote – Gary will have the quote in the next few days. Spoken with Ivan Schmocker he will build the sub base and P & F will organise a working bee to finish with composite decking like the staff room deck to save on cost.</p> <p>Teachers Wish List – Carly presented the teachers wish list (see attached). Discussion regarding sign in program (Passtab) and that in prior year's items were not purchased for the office staff.</p> <p>Angus moved to add a water station to the list that provides cool water that will fill up a water bottle. Everyone agreed that this was a good idea Shane to get a quote for next meeting.</p> <p>Cost of Teachers Wish List \$3963.16 excluding quote for vests and new Water Station. All items presented by Carly approved for purchase except for Passtab program. This was removed from the list and replaced with getting a quote for</p>



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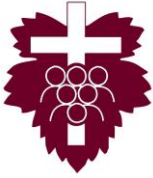
	<p>water station which committee felt was of more benefit to the children.</p> <ul style="list-style-type: none"> • School Community Business Directory – Angus advised that Tanya is happy to add businesses to the online directory. A notice will go in the end of Term 1 newsletter running to the Middle of Term 2. Tanya to up load by end of Term 2 – businesses that advertise will be charged on a pro-rata basis which will be about half the original cost. • Secretary position – Claire Rathjen advised that she would like to fill the position. All agreed.
4	<p>Principal's Report</p> <ul style="list-style-type: none"> • Feedback from taking people around the school is that our school feels positive. The kids are happy and courteous to visitors and Shane loves taking people around • Parent Teacher Interviews are in Week 10 • Website is now live – feedback from parents and staff is that it's easier to navigate. • Closing the Breeze way between Reception and year 2 will be done between now and October. It will be closed in and carpeted being another workspace for the students. The reception Class Rooms are to be recarpeted at this time also. • Shane is getting back into the class room starting with year 3 and through all year levels as advised by Ruth • Chalking the Door – Staff room. European custom being a sign of the period of epiphany – Means that Jesus is in this place and a reminder that Christ is with us. • Signs around the schools are changing with new motto • NAPLAN Results are on the My School website, they are excellent only one red however, these are only one indication of the teaching and learning program of the school with Shane assessing the progress of the school through a number of other avenues (e.g. portfolios, observations, other school testing). • MOT worked well, Shane thanked the committee for their work and organisation. This would be the way to do MOT in the future.
5	<p>Treasurer's Report</p> <ul style="list-style-type: none"> • Please see attached report • Stephen asked about signatories on the account. Aimee and Angus are already signatories and we need to add Stephen and Claire and remove those not needed– Angus to organise form.
6	<p>School Council Update</p> <ul style="list-style-type: none"> • There is no update re the Strategic Plan. At the last meeting they discussed the roles of the members on the council being the first meeting of the year. • Council will meet 2 times before the next P & F meeting (2nd and 16th of May). Gary will update us at the next meeting on the Strategic Improvement Plan for 2017.



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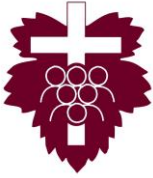
	<ul style="list-style-type: none">The School Improvement Plan can be found on the website – Our School – Strategic Initiatives.
7	<p>Upcoming events</p> <ul style="list-style-type: none">Date Night – Saturday 1 April Shane reported that a few comments have come about and he is disappointed by them. Shane advised that it is inline with the aim of supporting relationships - giving parents an opportunity to be able to sit and speak without interruptions. Some parents have no family support. It was discussed that it needed to be done on a first in basis as we needed a certain number for it to happen – in 24 hours we filled 50 spots some have gone to single parents which pleased Shane. The move from 50 to 70 was instigated by Shane who rang Aimee and between them made the decision to increase the number after okaying it with Katrina. GGOSH can take 75 kids Shane advised that Aimee sent out an email with dates – not many responded but no one at this time from the committee raised that they didn't agree with the concept date was decided as 1st April. Shane expressed that we ask for parents that express concerns to us about events to also express them with him. Shane should be the parent's first point of call to express concerns. It was raised that we needed to give more information about what "Date Night" was for parents to understand what our aim was. It was discussed that we should review the name of the event and that if we hold another that a gold coin donation also needs to be considered. Next meeting we will review the event and with the view of whether future "Date Nights" will happen. Stephen advised that we need a clear decision process so that this confusion doesn't happen in the future. If a decision is needed to be made about something via email a voting button will be attached. Non response will mean that you are in agreeance with the proposed decision. – All agreedSports Day – Wednesday 12 April Going to be a day event. Will start after the Cheer approx. 9.30am and events to finish at 1pm. GOSSH are doing a BBQ for lunch after Sports Day so not necessary to do Hot Dog's this year.



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	<p>Stephen raised as we don't need power this year we should set up the Marquee where the teachers had their cake stall and the end of year picnic – All agreed</p> <p>Coffee Van will then be set up near us – Shelbe to book MOT dates for the rest of the year and the End of year picnic – All agreed</p> <p>Concept of Sports Day has changed this year taking on all the feedback Shane called on last year – including what was raised by the P&F at the last meeting.</p> <p>Claire to organise a flyer to send home with Students for Cake Stall. Flyer is to have an ingredients list included on bottom to make it easier for Parent's donating.</p>
8	<p>General Business</p> <ul style="list-style-type: none">• Outdoor Cinema Quote Quote for event will be \$1500. Committee discussed that it is a good idea but we are going into the cooler months. Event shelved at this stage to be discussed at a later date.• Westfield TTP 2017 Xmas Pageant Aimee has registered. What is required is for about 50 people to walk with a banner to promote the school. Aimee to ask Frank to do a quote for the banner to discuss at the next meeting.• Name Tags Cost of a name tag is \$8. Great idea for events. Name Tag to have the words P&F displayed under the name of committee member. All agreed for Name Tags to be ordered by Sport Day.• New basketball/netball rings Carly advised that Maintenance has been asked for them to be installed – however have not been advised when – Shane to follow up• 3 Meetings in Term 1 Stephen raised that as it is start of the year and we have a few Events that happen in Term 1 that we have 3 meetings. – To be discussed at the next meeting• P & F Constitution Stephen raised that on the new website under P&F is a Constitution that is meant to be reviewed each year. Gary advised that this is normally done by Council as we are a subcommittee – Share advised that we should perhaps have by laws and not a constitution. Shane



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and Gary to get back to us.

In the interim committee is to review (Copy of Constitution is attached)

- **R-2 Christmas Concert**

Claire asked why the Christmas Concert was bi-annually. Shane discussed about IB and PYP showcase nights for individual year levels and that organising a concert takes a lot of effort and class time by teachers.

Shane to discuss with Ruth as there is no real set policy regarding concerts etc. and will get back to us.

It was also discussed that parents would like more time in relation to event's Children's concerts etc. at the school as some things feel adhoc and children/parents miss out on things.

- **Parent/Children Information Nights -**

Peta asked if the internet safety Information Night will run again this year – Shane advised not at this stage.

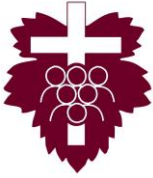
Shane advised that he is in the process of arranging a Child Psychologist to talk about Anxiety and Confidence in Kids in Term 2 there will be 2 sessions.

Committee also discussed the Sex education sessions that where held in 2015, Shane indicated that is also something that he is looking into but going with a different facilitator.

- **Newsletter Header**

Gary raised that the Newsletter header looks old and dated – Shane advised that it had been updated in the second half of last year.

9 Next Meeting – **Monday 8 May 2017**



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Action Items

No	Description	Responsible	Date
1	Stage/Deck area quote	Gary	8 th May
2	Water Station Quote	Shane	8 th May
3	Stephen and Claire to be added as Signatories to the Bank accounts	Angus	8 th May
4	Coffee Van booked for Sports Day 12 th April	Shelby	ASAP
5	Coffee Van Booked for MOT(7am to 8.30am): <ul style="list-style-type: none"> • 31st May • 23rd August • 15th November 	Shelby	8 th May
6	Coffee Van Booked for Christmas Picnic 25 th November 11am to 2pm	Shelby	8 th May
7	Cake Stall Flyer	Claire/Aimee	27 th March
8	School Marquee for Cake Stall	Shane	12 th April
9	Cake Stall Roster	Claire/Stephen	12 th April
10	Banner Quote	Aimee	8 th May
11	Name Tags to be Organised (in time for Sports Day)	Aimee	12 th April
12	Installation of Basketball/Netball Rings	Shane	8 th May
13	3 meetings in Term 1 – add to next agenda	Claire	8 th May
14	Review P&F Constitution – add to next agenda	Claire	8 th May
15	R-2 Christmas Concert	Shane	8 th May