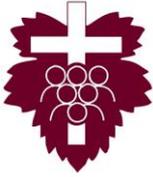




Jesus said, "I am the vine,
You are the branches."
John 15.5

Golden Grove Lutheran Primary School
**Parents & Friends
Meeting Minutes**

Date	Monday 23 September 2017
Time	7:00pm
Location	Staff Admin Building
Attendees	Tim Kriewaldt, Aimee Iannone, Stephen Tiller, Claire Rathjen, Angus McKay, Alex Jaeschke, Shelbe McGregor, Kylie Chinca, Michelle Parcell, Peta Albrecht, Carly Bergen, Shannon Green
Apologies	Neil & Karen McKinnon, Natasha Jaeschke, Gary Scott, Shane Paterson
No	Agenda
1	Opening: <ul style="list-style-type: none"> • Welcome • Devotion & Prayer
2	Attendance & Apologies
3	Minutes from Previous Meeting <p>Claire advised that as part of meeting procedures that the minutes of the previous meeting need to be tabled, moved and seconded by the committee that they are true and correct or advise of any changes before this motion takes place.</p> <p>Claire asked if the minutes of the previous meeting as sent via email on 21 October 2017 are true and correct. Moved Aimee Iannone, Seconded Stephen Tiller – all agreed.</p>
4	Upcoming Events <p>Westfield Christmas Pageant – 4th November</p> <ul style="list-style-type: none"> • Aimee advised that the Lollies and balloons had been ordered and showed an example of the balloon to the committee. • Aimee advised that the banner has been delivered to the school • Only 12 have registered Aimee asked if any of the committee was attending but hadn't registered – Peta and Kylie indicated that they would register. • Carly Suggested to take the balloon and lollies around to the classes to show the children what they are doing in the pageant – might get more to register – Aimee to talk to Tanya to give the pageant a big push in cluster newsletter and on the web site. <p>Trivia Night – 4th November</p> <ul style="list-style-type: none"> • Michelle gave an update to the committee of what had been organised <ul style="list-style-type: none"> ○ Raffle Prizes have been donated by: <ul style="list-style-type: none"> ▪ \$180 Extreme Inflatable Voucher to go toward a party booking



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- \$100 Schnithouse voucher
- Arbonne Products
- Soul Food Café Voucher
- Tony and Marks – to donate a good basket
- Norwex Products
- Pal's liquor – alcohol of some sort
- Other Idea's/ to follow up:
 - Waterworld – Claire to follow up
 - Shelbe may be able to find another wine donation
- Michelle asked if we have the raffles and auctions open to the whole school community to help raise funds – All agreed. Raffle books to be available at the front office. Those wanting to participate in the auction need to give a minimum and maximum bid.
- Michelle advised the subcommittee was currently working on questions for the night and that Ben Parcell had agreed to be MC.
- Shelbe asked about games to be played between rounds – the committee had a brief discussion with ideas of:
 - Heads & Tails
 - What in the bag
 - Coin Slide to the bottle – closest wins the wine
- Michelle advised that we need volunteers of those committee members to help before and after – some discussion of Youth using the worship centre on Friday. Tim will open for set up in the afternoon/before quiz night. Alex will ask Natasha regarding Church cleaning rostered for Saturday.
- Prizes needed:
 - Winner of the Evening
 - Best dressed table
 - Best dressed person
 - Last Place – Wooden spoon

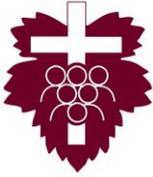
Committee decided on Chocolates and Mini bottles of champagne and wine (Carly to organise the mini bottles of alcohol a dozen required)

- Aimee agreed to do a flyer to be send home with children – Claire suggested it be double sided to help promote the Westfield Christmas Pageant all agreed.

MOT – 15th November

Carly asked if she could set up tastings of breakfast for unfamiliar cultures as part of what her class is learning – Still have crumpets as the main item but have these different foods to taste.

Carly's class will prepare the food – All agreed Carly to get a list to Aimee of



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ingredients required.

It was asked how the crumpets would be cooked – will use the BBQ and have Vegemite, Jam and butter to spread on them. Kylie to check the latest book to see if we can order through PFD if not will need to advise Aimee to find an alternative.

Christmas Picnic – 26th November

- Carly is waiting to hear regarding Marty to transport Santa – Like last year able to change in the disabled toilet in the admin building
- Amusements Booked:
 - Surf the wave
 - Tropical Jumping Castle
 - Bubble Soccer
- Aimee advised the cost of the lolly bag given to each child is \$1.95 each for 150 Christmas Stocking bags like last year – will check with Tanya re: numbers ordered last year. As we have only 6-8 gluten free kids Shelbe will organise if supplier is not able to supply – Aimee to check to see if we can order empty stocking bags

AGM – 27th November

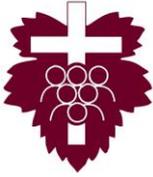
- Same format as last year – 6.30 to share a meal before meeting in the admin building – Gary cooks BBQ – Alex advised he can help. Will have Steak sandwiches again this year – Aimee will organise.
- All positions declared vacant Nomination Form for positions to be added to web site, cluster and fortnightly newsletter to be given to Shane before the meeting.

Twilight Carols Event 11th December

- Have been approached by Principal of Wynn Vale Primary School – they always have a Christmas Carols concert on the last Monday of Term for therefore new date as advised by Shane is Tuesday 12th December
- Shelbe to check all the vendors re: change of night and book new vendors if necessary
- Aimee to advise change to be highlighted in the newsletter – 6pm for a 7pm Start of the Concert

3 Action Items from previous meeting

- **Chill out Zone**– Aimee advised that it has started to come together over the holidays with the wooden benches and tables already in the space – Shane is still to organise the cushions
- Sub-base still waiting on a quote from David
- Water cooler has arrived ready to go into the area – Shane has spoken to Stuart



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Giles and all is okay for this to be positioned in the zone and the fencing.

- Angus has done work with the children with the building and painting of the fence – it is going to be a picket fence and it is simpler to be put together – going to check colour of the pickets with Shane but most likely to be white.
- Alex advised that he wanted it to be noted in the minutes that the Water fountain as it is using the same water supply as the fire hose need to have the correct back flow prevention device (Code 350) – this needs to be attached to the fire side of the reel to protect the quality of the drinking water and the water cooler
- It was discussed about it being a year 6 zone only as children are coming home advising that they are not to use the zone and is causing concern re being able to fill up water bottles of younger year levels. Tim advised that this wasn't the case that that all year levels are welcome to use the Zone – Tim and Carly to follow up and make sure the Children know that all year levels are to use the zone it is not for a specific year level.

- **P&F Constitution Update**

Shane has advised Aimee that we are waiting on School Council to finalise the review of the School Constitution once this is finalised we can address the P&F Constitution.

- **First Aid Program for Adults** Michelle advised that she has contacted Palmers Education who are an accredited provider of First Aid valid for 3 years and CPR needs to be completed every 12 months to be current.

Course is 5 ½ hours with a pre-course online video to be watched before the session.

Individuals can pay direct for the course cost 1-10 \$125 per person 10-20 \$115 per person 20 places would be the maximum. Each person completing the course will need to Register on the Government Website to get a USI to be given when paying for the course with Palmer Education.

With all that is going on this term, the committee felt that we would be best to do it Term 1 2018 Michelle to get dates.

Children's First Aid will be in Week 7 on the 29th and 30th of November.

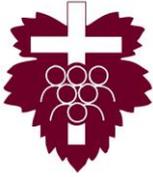
- **Feedback from SPA**

Great feedback regarding the cakes and how everything was set up in the fellowship centre.

Aimee said that the comments from grandparents on the day was very positive and thanked those who helped make it a successful event.

- **Courtyard Fan Update**

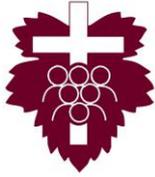
Fans have been ordered and should be delivered to the school soon.



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	<ul style="list-style-type: none"> • QKR APP update- Shane has spoken to Graham and we need to wait to see what Westpac app is like as the bank that we use is not compatible with the QKR app. Shane to report on outcome at next meeting with a view to trial the new app next year.
5	<p>Principal's Report – As Shane was absent from the meeting – Tim advised that we have a lot on this term as usual Term 4 is very busy being the end of the school year.</p>
6	<p>Treasurer's Report – Please see attached report</p>
7	<p>School Council Update – No update as Gary was absent of the meeting</p>
8	<p>General Business</p> <ul style="list-style-type: none"> • Current Building Works – Michelle asked when the current building works will be finalised as both of her children are on either side and it had been very noisy the last couple of days – Tim advised that it was a 6-week project and they are at the part which will interrupt the students the most – this should be finished in the next few days. • Operation Christmas Child (Shoebboxes) – Michelle queried if the school understood the background regarding the company and advised it was an American Company with connections to Billy Graham an Evangelical Christian and we are asked not to put religious pamphlets or bibles in the boxes as they put their religious things in them. Most of the committee didn't realise this. Michelle felt we should support something in our own back yard and suggested Backpacks SA which provides a Backpack with the essentials to kids that are pulled out of their current environment with nothing. Tim agreed that this was a good idea. There was general discussion regarding this and the committee agreed that we need to support something local – it was noted for next year. <p>Meeting Closed at 7.55pm</p>
9	<p>Next Meeting – Monday 27th November 2017 – AGM Start Time 6.30</p>



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Action Items

No	Description	Responsible	Date
1	New "Chill-out" area – Cushions	Shane	ASAP
2	Quote for Cost of decking/ Sub base for "Chill-out" Area	Gary/David	Complete
3	Review of Fire Hose/ correct connection for "back flow" per regulations – before installation	Shane	ASAP
4	Trivia Night – Subcommittee continue planning for the event – asking for required help on night	Simon/Michelle/ Shannon/Jen	Complete
5	Trivia Night – Prizes and Raffle/Auction Donations	Michelle/Shelbe Carly/Claire	Complete
6	Flyer for Trivia night and Westfield Christmas Parade	Aimee	Complete
7	Date for events to be put in Cluster/School Newsletter Christmas Picnic, AGM and Twilight Carols Event (Including Nomination form)	Carly/Shane	ASAP
8	MOT – purchase of crumpets and Breakfast of unfamiliar cultures	Aimee/Kylie/Carly	15 th Nov
9	Review of P& F Constitution or By-Laws	Shane	Term 1 2018
10	Christmas Picnic – Santa's arrival – Marty Seidel	Carly	ASAP
11	Lolly Bag (Xmas Stockings) for children at picnic	Aimee/Shelbe	ASAP
12	Organise Food for AGM – Steak Sandwiches	Aimee	ASAP
13	Advise Vendors for Twilight Concert change of date and availability	Shelbe	27 th Nov
14	Twilight Carols Event – ask Church band to sing before it starts	Carly	27 th Nov
15	Twilight Carols Event – Invite Church	Shane	ASAP
16	Contact Palmers Education dates for Term 1 2018	Michelle	27 th Nov
17	Westpac app (QKR equivalent) update	Shane	27 th Nov