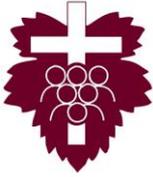


Jesus said, "I am the vine,
You are the branches."
John 15.5

Golden Grove Lutheran Primary School
**Parents & Friends
Meeting Minutes**

Date	Monday 27th November 2017
Time	7:00pm
Location	Staff Admin Building
Attendees	Shane Paterson, Aimee Iannone, Stephen Tiller, Claire Rathjen, Angus McKay, Shelbe McGregor, Kylie Chinca, Michelle Parcell, Peta Albrecht, Carly Bergen, Karen McKinnon, Gary Scott. David Kittel, Gen Freund, Jen May, Ruth Carter
Apologies	Neil McKinnon, Shannon Green
No	Agenda
1	Opening: <ul style="list-style-type: none"> Welcome Devotion & Prayer
2	Attendance & Apologies
3	Minutes from Previous Meeting <p>Aimee asked if the minutes of the previous meeting as sent via email on 13 November 2017 are true and correct.</p> <p>Moved: Shelbe, Seconded: Michelle – all agreed.</p>
4	Upcoming Events Twilight Carols Event 12th December 2017 – Tuesday <ul style="list-style-type: none"> Shelbe advised that all vendors are available on the 12th due to Wynn Vale Primary having their concert on the 11th. Shelbe advise the Food vendors are Squid Ink, Gourmet Burgers and Coffee Van. Shane advised that the Carols will start at 6.30pm. The food vans can set up at 4.30pm ready to start serving food at 5.30pm. Should be all finished by 7.45pm Shane advised that our original plan of using the shelter was unpractical due to parent having to face the sun so the Twilight Carols will be on the top of the ramp where the hill starts on the oval, people are to sit on the flat and Food vans will be around the back. Gary asked if the soccer will be using the oval for training – Shane will follow up with the soccer club. Shane advised that the concert will be the Christmas Story as a play with each class (R to 5) will sing part of the carol and then everyone will join in to finish the carol. Kuno will set up the sound. Shane also advised it will be a nice a relaxed night and children to wear something Christmassy. Shane will advise if there is anything further required from the P&F.



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5 Action Items from previous meeting

- **Chill out Zone**

David gave us an update on the platform that he is building showed and us the plan. Cost of materials \$295.19. Angus to reimburse David.

It will come to the school as a subbase and then David will give instructions on how to screw on the decking. David said that it is ready now – Week 7 – Shane to arrange for Kuno to pick up from David.

There was discussion on who is to use the space. Shane advised that all year levels can use the space it is not a year specific zone.

- **First Aid Program for Adults**

Michelle advised dates available for Term 1 2018 for the adult course:

- 17th Feb
- 10th March
- 17th March

These dates are all Saturdays for Parents and Friends – 20 spots.

It was decided on the 17th of Feb and if it filled quickly to organise another date later in the year.

Michelle to organise the advertising and liaise with Tanya.

- **Feedback from**

- **Quiz Night 4th November**

Feed back from the quiz night was an absolute success. Aimee thanked Michelle, Shannon and Jen for all their hard work. Shane advised that Simon wanted to thank everyone for their efforts and pulling it all together at such a short notice.

Aimee presented Michelle with a gift for Ben being the MC and making the night run so smoothly.

- **Westfield Parade – 4th November**

25 people registered and showed up on the day.

It all went well and kids had a good time all though the children threw all their lollies out a little early and didn't have any for the end of the pageant.

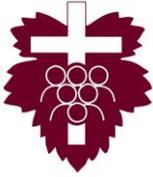
Gen advised that it was successful for Westfield.

Aimee advised that we struggled to get registrations – as it was a Saturday and Children had different clubs and groups that they had to choose from.

There was a suggestion of using the school bus next time.

Gen advised that the Children didn't need to be early just as one person is there to register the group at the specified time.

All agreed that it would be something to do again.



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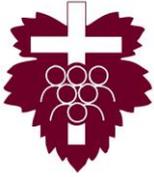
	<ul style="list-style-type: none">○ MOT 15th November<p>Carly advised that the Children loved the food from different cultures. Shane advised that they ended up using toasters to cook the crumpets. Aimee thanked Kylie for organising the crumpets.</p>○ Christmas Picnic – 26th November<p>The picnic was well supported by the school community we only had 50 lolly bags left over – 200 ordered. The Label on the bag was incorrect review for next year.</p><p>Concerns where raised of the Bubble soccer as it was not very well supervised by the vendors that we paid for – lot of rough play.</p><p>The wave was great however at times it wasn't very slippery.</p><p>It was decided to give the leftover lolly bags to the new reception families/Children on last day of transition.</p><p>Neil did an excellent job doing his stuff the children loved it.</p><p>Discussion re the GGOSH BBQ – Aimee said that Frank thought that could have started earlier as they were constantly cooking to keep up.</p><p>It was raised about having Structured activities next year for the Children like:</p><ul style="list-style-type: none">▪ Egg and Spoon Race▪ Sack Race▪ Three-Legged race● Courtyard Fan Update<p>Shane advised that Kuno is onto getting the fans installed. He also advised that committee that they are waiting on the Plumber regarding the Water Cooler Station being installed – all will be ready for the new school year</p>
7	School Council Update – Gen Freund <p>Gen gave the P&F an overview of her message that she has written for the last school newsletter for 2017.</p> <p>The council dedicated a lot of time looking at the School and Church relationship of what they would like it to look like and what is it now. A covenant agreement between church and school which is a guiding document to bring the community together and having and us and them mentality.</p> <p>Gen and Shane addended a LSA governance day which was great to get ideas for the school as they are looking at the School Constitution.</p> <p>A lot of the year was also spent on the different roles of governance in the school (of which P&F is part of) and making sure that the school is compliant and up to date.</p> <p>Gen discussed the skill matrix of the council and what is looked at when selecting a new council member their skills that they offer in terms of governance, building,</p>



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	<p>legal, technology, finance all these boxes need to be ticked and reflected between the various council member.</p> <p>Council Meeting during the year had various speaking and consultants on various topics and specialities.</p> <p>The Strategic Plan has been reviewed this year some changes have been made looking at a self-assessment approach.</p> <p>Gen finished up that they achieved a lot this year which was 2 to 3 years of background work also including:</p> <ul style="list-style-type: none">• Council Members had 16 papers to review on different school models regarding the governance of the church and Lutheran Education• New School Constitution – due mid next year at the earliest
8	<p>General Business</p> <ul style="list-style-type: none">• 2018 P&F Calendar Discussion was made regarding the 2018 P&F Calendar – Ruth suggested that we had a lot in Term 4 and perhaps not make it as busy next year. Term one was discussed re meetings and events and it was decided that it would be finalised at the first meeting in 2018 – Claire to update with PIN, Reception BBQ and Sports Day.• School Books included in fees Karen asked if the school books could be included in the school fees for next year. Shane advised that it was something that they hadn't considered. There was a discussion regarding the time line to pay being should at a time of year when money is tight for families. Shane advise the committee that anyone who would like to do it to send Shane email. <p>Meeting Closed at 8.15pm</p>
9	<p>Next Meeting – Monday 5th February 2017 at 7pm</p>



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Action Items

No	Description	Responsible	Date
1	Sub base for "Chill-out" Area delivered to school	Gary/Shane	Complete
2	Water Cooler and Fans to be installed	Shane	Complete
3	First Aid for adults booked with Palmers Education and advertising out to parents	Michelle	5 th Feb
4	Update of P&F Calendar for 2018 for Term 1	Claire	5 th Feb