



Jesus said, "I am the vine,
You are the branches."
John 15.5

Golden Grove Lutheran Primary School
**Parents & Friends
Meeting Minutes**

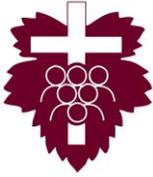
Date	Monday 7th May 2018
Time	7:00pm
Location	Staff Admin Building
Attendees	Tim Kriewaldt, Aimee Iannone, Stephen Tiller, Claire Rathjen, Angus McKay, Shelbe McGregor, Kylie Chinca, Michelle Parcell, Peta Albrecht, Jen May, Georgia Papini, Gen Freund, Karen McKinnon
Apologies	Shane Paterson, Shannon Green, Neil McKinnon
No	Agenda
1	Opening: <ul style="list-style-type: none"> • Welcome • Devotion & Prayer
2	Attendance & Apologies
3	Minutes from Previous Meeting <p>Aimee asked if the minutes of the previous meeting as sent via email on 23rd March 2018 are true and correct.</p> <p>Moved: Michelle Parcell, Seconded: Karen McKinnon – All agreed.</p>
4	Upcoming Events <ul style="list-style-type: none"> • Disco 18th May <p>Aimee advised that parents can register their children on the School Web site, this is to get an idea of Numbers and to ask for parent helpers.</p> <p>Aimee is to Organise chips and drinks after reviewing what was left over from Sports Day</p> <p>Aimee asked the committee for people to volunteer on the night of the Disco:</p> <ul style="list-style-type: none"> ○ First Session: Michelle Parcell, Karen Mickinnon, Kylie Chinca, Stephen Tiller and Claire Rathjen ○ Second Session: Shannon Green, Peta Albrecht, Angus McKay (possibly) – Aimee to check registrations for other parents who said they would help. • MOT 30th May 2018 <p>Aimee asked the committee what we should do for MOT this term, Stephen Suggested Egg & Bacon Muffins - all agreed</p> <p>Aimee to do a flyer to go home with students.</p> <p>Claire asked what Supplies are needing to be restocked for MOT and suggested serviettes as most had been used for Sports Day – Aimee to organise.</p> <p>Kylie advise she could order them from PFD again all agreed – Kylie asked how many to order – Claire to check minutes and advise (Claire advised via email to Executive that last time we Ordered 300 – Kylie advised to order the same</p>



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	amount).
3	<p>Action Items from previous meeting</p> <ul style="list-style-type: none"> • 2018 P&F Calendar – Finalise <ul style="list-style-type: none"> ○ Wine and Cheese Night Proposed Event for 25th August Aimee has talked to the rep that they use for their restaurant and they are interested in doing this event and include Beer for a cost between \$5-\$10 per head will confirm exact cost later for 50 to 80 people. P&F will organise cheese and biscuits, there was some discussion about having something more substantial to eat and Bec Watcol was suggested – committee to review at a later date. Event will run from 7pm to 9pm (officially) however to worship centre will be open to 10.30pm for those who want to stay and socialise. The date of this event has been moved to the 11th August as decided on by the Executive Committee so that Shane can attend the event. ○ Carols Event – New Format Tim advised that Shane had spoken to the Church/Pastor Greg and they are happy to run with the new format. Date will be the 30th of November – Karen advised that Father Christmas is not available as it is a Friday evening. There was a discussion regarding those children in GGOSH – Tim to talk to Shane and review. ○ Date Night 18th August – Confirmed by Vicki • P&F Survey – Items to be followed up <ul style="list-style-type: none"> ○ Community Sporting Groups – Adele has had various groups come to the school; Football, Cricket, Netball, Tennis. Coming to the school later in the year is Basketball and Lacrosse ○ Air Fresheners in the Toilets – Aimee to organise ○ Upgrade of GGOSH Playground – Gen advised that they are still finalising the master plan and some of the existing playgrounds may need to be moved so not worth investing in play equipment that will need to be moved. Gen confirmed that the Junior Primary/GGOSH playground is unlike to be moved – Shane to get a quote on upgrading this playground ○ All items suggested in the Survey to be placed on a list to be reviewed and or actioned on an ongoing basis – Claire to prepare. • Feedback <ul style="list-style-type: none"> ○ Date Night 24th March – Vicki advised Aimee that is all went well. Peta asked if it would be an option to have a Date Night on a Friday night – Aimee to ask Vicki



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- **Sports Day 29th March** – The Drink and food stall all went well. Once issue was that there was an item donated that contained nuts when we are a nut free school. Need to make sure that the flyer that goes home for parents to complete clearly states No Nuts. The Esky was a great idea. Next year we need to liaise more with GGOSH as there was a price difference in the drinks. Jen May advised that Vicki had an idea of what she needed to do, but as it was the first time she was unprepared for the process.
- **Teachers Rep and Teachers Wish List**
 - **Nature Play Area** – Shane has asked someone to help with the design of the area and will be asking the kids regarding this – we should have an idea of this closer to the end of this term.
 - **New Readers for the Junior primary** – Tim advised that these have been ordered
 - **Sensory Room Aids** – Tim advised that these items have been ordered and are being used by the children
 - **General Class Room Items-** Tim advised that these have also been ordered and being used by the children. Aimee to look at the cost of knives and order for the Staff Room.
- **Uniform Update** – Tim advised that it is getting closer, the school has received samples of the new design however these were not what the uniform committee were after and have asked for more these should be received in the next couple of weeks. Tim advised that the samples were for the sports jacket and polo shirt.

There was some discussion regarding what the children are to be wearing during the transition from old to new especially with how shirt is to be worn without a tie as requested by Michelle as it looks sloppy with every child wearing it differently.

Tim advised that children can mix and match – however you are not to mix summer and winter uniform

Claire advised that there is confusion with the time this process will take as parents are holding off on purchasing items as there could be new uniform available soon.

Shane to confirm again in school newsletter re uniform to avoid the confusion parents are having.
- **Homework Policy**

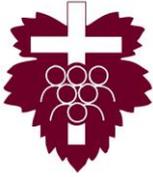
Shane will advise at the next meeting.
- **Cost of Boom Gate at exit of car Park** – Shane has got a quote and advised that it was not cost effective. Tim advised that the Police at the school on the first day of term was pot luck. Shane has tried to contact Golden Grove Police Station but wasn't successful – we have a few parents at the school who are on the force so Shane is going to approach them.
- **Business Directory** – Angus advised in what capacity if any will we continue with the School Business Directory. It was a slow and tedious process last year we just need to make a decision on its future – Angus is happy to help but doesn't want to



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	<p>look after it. Claire asked Angus if it was worth it for him as a person how advertised in the Directory – Angus said that from his point of view his investment was worth it.</p> <p>Angus suggested that it was not worth bothering with a hard copy – all agreed.</p> <p>Shelbe suggested a day to advertise on the school Facebook page – Tim advised that this was something that Tanya would have to do.</p> <p>The future of this project to be discussed at next meeting when Shane is present</p>
5	Principal's Report – No report as Shane was absent from the meeting.
6	Treasurer's Report – Please see attached report
7	<p>School Council Update – Gen Freund Chairperson</p> <p>Gen advised that the Scholl Council has 3 new members on the board this year. Council has met 3 times this year and also had a finance meeting and has been Audited. On a whole financially the school is tracking okay.</p> <p>Gen advised that the main focus of the last few years was the school's master plan this is now complete, this is like a big wish list – their vision for the future an end dream point of what they want the school to look like.</p> <p>Next item on the plan to action is Block C Classrooms (Senior School) Currently getting a Quantity Surveyor in and then it will go out to tender.</p> <p>Gen was asked why we have this master plan her response was for the future so the school can continue to grow and prosper.</p> <p>There has been a large focus on Professional Development for board members via Lutheran Education and other external providers.</p> <p>Council has been looking at demographical data for enrolments, Shane, Greame and Gen attended a seminar regarding this and council has taken this information on board of where our new enrolments will come from.</p> <p>There has been a lot of legislative changes that Council have had to consider and be aware of to protect the brand of our school.</p> <p>Stephen as Gen about the P&F Constitution, Gen advised at we are a Sub-Committee of the Council, who are currently reviewing the schools constitution and updating it which is a long process and any changes need to be accepted by the GGLC congregation at the AGM which is to be held soon it then needs to be approved by the Lutheran Schools of Australia Board – Council is hoping this is complete by the end of the year.</p>
8	<p>General Business</p> <ul style="list-style-type: none"> • GGOSH Snacks Provided – Shannon – There was some discussion regarding the food at GGOSH since the change in staff as Shannon was not at the meeting to direct what here issue is. Tim advised to let Shannon know that if there are still issues to speak to Shane about it

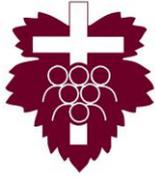


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	<ul style="list-style-type: none">• School Magazine - Stephen – Stephen asked what has happened to last years magazine as we are already in term 2. Tim advised that it when home today with students. It had been held up as they tried a new company to produce it – School had it to them at the end of last year – Shane is not happy with the wait however it is a great quality.• Any other Business<ul style="list-style-type: none">○ Shelbe asked who looks after the spending of the Coles Vouchers – Tim advised that Adele purchases the new equipment for the school○ Gen asked about Basketball training in a Gym for teams Next door – Tim advised that the Wynn Vales Gym is not available to us – Gen advised that it's not part of our agreement with them – Tim advised that if you want to use the Gym next door team manager will have to organise and pay for it○ Karen raised issues at Kiss and Drop with a parent that needs to have a Car Set installed when picking up their child – Tim advised that the school is dealing with this issue. <p>Meeting Closed at 8.17pm</p>
9	Next Meeting – Monday 18th June 2018

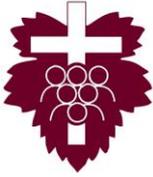
Action Items



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No	Description	Responsible	Date
1	P&F Constitution	Shane	Ongoing
2	2/3 Lunch area – Cleaned	Shane	18 th June
3	Disco – More helpers for Second Session	Aimee	ASAP
4	Disco – Aimee to purchase drinks/chips	Aimee	ASAP
5	MOT – Check Number Ordered for Bacon and Egg Muffins last time and advise Kylie	Claire	ASAP
6	MOT – Order Bank and Egg Muffins	Kylie	ASAP
7	Wine & Cheese Night – Nibbles/Food	All	18 th June
8	Carols Event – Father Christmas	All	Ongoing
9	Homework Policy	Shane	18 th June
10	Action List from P&F Survey	Claire	18 th June
11	Purchase Knives for Staff room and Air Fresheners for toilets	Aimee	ASAP
12	Business Directory	Angus	18 th June
13	List of what is purchased with the Coles vouchers shared	Shane	18 th June
14			



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Meeting Attendees Email Addresses

No	Name	Email Address	Added
1			
2			
3			
4			
5			
6			
7			
8			
9			