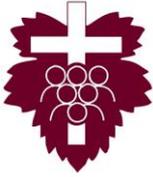




Jesus said, "I am the vine,
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John 15.5

Golden Grove Lutheran Primary School Parents & Friends Meeting Minutes

Date	Monday 10th September 2018
Time	7:00pm
Location	Staff Admin Building
Attendees	Shane Patterson, Aimee Iannone, Stephen Tiller, Claire Rathjen, Shelbe McGregor, Jen May, Georgia Papini, Peta Albrecht, David Kittle
Apologies	Angus McKay, Kylie Chinca, Michelle Parcell, Karen & Neil McKinnon, Natasha Dahlenburg
No	Agenda
1	Opening: <ul style="list-style-type: none"> • Welcome • Devotion & Prayer
2	Attendance & Apologies
3	Minutes from Previous Meeting <p>Aimee asked if the minutes of the previous meeting as sent via email on 8th August 2018 are true and correct.</p> <p>Moved: Shelbe McGregor, Seconded: Stephen Tiller – All agreed.</p>
4	Upcoming Events <ul style="list-style-type: none"> • SPA – 14th September <p>Aimee, Stephen, Claire, Peta and Karen Tiller have volunteered to help set up and prepare for the afternoon tea to be served and clean up. – Claire advised that she would not be there until after 12.30pm</p> <p>Aimee advised that the cakes will be delivered at 11 am on Friday and Grahame will pay on delivery of the cakes – Peta asked about a Gluten Free option, Aimee advised that we normally get biscuits – Peta offered to make a cake all agreed.</p> <p>First group for afternoon tea will be served at 1.30pm. Shane advised that he didn't have numbers for the RSVP's. Aimee has ordered the same amount of cakes as last year – Shane thought that this should be enough as we had left over last year.</p> <p>Aimee read out a list of supplies required for SPA and asked if anything had been missed and that she would check the P&F cupboard after the meeting. David offered to purchase the bulk items from Costco. Aimee and David to organise purchase of supplies for event.</p> <p>Shane make sure that there are two urns available for use in the Fellowship centre for tea and coffee on the day.</p>



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- **Carols Event 30th November**

Aimee advised that we still need someone to be Father Christmas as Neil is unavailable due to the change of day to from Saturday to Friday. Aimee Suggested that we might need to hire a Santa. The committee was unsure about doing this. Peta advised that she knows someone that is a Santa and will ask them.

There was general discussion regarding if we need a Santa and perhaps the P&F can hand out the lollies after the carols service as Children Leave. – To be finalised next meeting.

Shelbe advised that she has looked at various amusements for the activities after school it will depend on what we want to spend – Shelbe has asked Angus to advise what was spent last year as they range from \$300 to lots of \$\$\$\$. Shelbe advised that she was looking at amusements that moved the kid's through them and not waiting in line a lot.

Committee decided on 3 amusements (no Water) and similar spend to last year, making sure that there is something for the younger and older children. Jen will ask the Scouts about the cost of their climbing wall and advise Shelbe.

Format for the Event

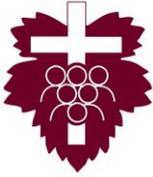
- 3.30pm to 6.30 Activities and Games on the Oval
- 7.00pm Carols Service will finish by 8pm

Discussion on what the kids would be wearing for the event – Shane decided that the children would be allowed to wear casual Christmas clothes to school that day.

Shelbe advised that the coffee van is booked and asked if we wanted the food vans like last year. After general discussion if it was worth it for them last year it was brought to the committee's attention we need make sure the evening isn't too costly for larger families.

Aimee will ask Bec if she would like to make Paella's for the event. There was discussion about a BBQ and it was decided that it was not appropriate to ask GGOSH as they will have children that they will need to look after. Shelbe suggested that we ask a local Scout/Lions club/community group if they would like to prepare and sell sausages and drinks. Shane suggested that we still need a Hot Chips option – Shelbe to investigate and get back to the committee at the next meeting.

Claire suggested that we put some sports equipment on the oval for the Children to use – it was then discussed that we have three-legged race, egg and spoon and sack type of activities – Shane advised that the teachers will look after that – Events for the whole family to do together to bring the school community together.



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3 Action Items from previous meeting

- **Feedback**

- **Beer Wine & Cheese Night - Cancelled** – Aimee advised that due to lack of numbers that we had to cancel the Event. 24 people had registered to attend.

There was discussion about the Church event last weekend – Shane advised that it was ad-hoc and a coincidence that it was after we had cancelled our event.

There were discussions on why the event didn't get the numbers was it marketing? General consensus was that a lot of parents had other things on that weekend and the weather had been quite bad leading up to it.

The committee had a general discussion if we should try and hold it next year at a different time – there was discussion that even though it was a popular on the survey not everyone drinks alcohol so maybe we should look at doing a trivia night or Bingo Night – Claire to add 2019 P&F calendar to next meeting to discuss our 2019 events.

- **MOT – 22nd August** – We had Bacon and Egg Muffins and it went well with not much left over the qty's is what we would order when we do them next time.

Aimee asked if Shane had any response regarding suggestions for MOT but there hadn't been any and that we will look at doing Pancakes next time – Claire to experiment using milk carton to make our own shake and bake as discussed in a previous meeting and advise of the outcome next meeting.

- **Date Night – 7th September** – 32 Kids attended Date Night and they had Pizza.

Shane brought to the attention of the committee that he will need to discuss with Vicki if she is happy for this event to continue next year. Shane will get back to us at the next meeting.

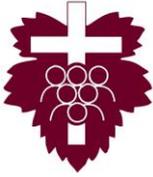
- **Mark Le Messurer 5th September** – numbers down from last time, but it was really good for those that went – will look at him coming again next year on a different topic

- **P&F Constitution – 1st Draft**

There was general discussion regarding the P&F Constitution ending with the Committee all agreeing that they are happy with what was sent via email on 6th September for review

- **Business Directory** – Aimee and Angus are yet to discuss. Placed on the agenda for next meeting

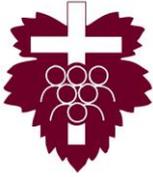
- **Cyber Safety Presentation for Parents** – Shane confirmed that this had been booked for Monday 5th of November at 7pm. This is only for parents. It will be in next week's newsletter to get the word out to Parents.



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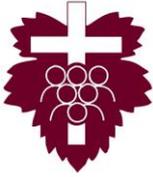
	<ul style="list-style-type: none">• Backpack 4 SA Kids – Stephen and Georgia in conjunction with Shane have put together a letter that will be sent out to parents. Stephen advised that each class will be asked to choose which level (age group) backpack that they would like to put together – Parent's are asked to purchase the item over the school holidays/term 4 for the Backpacks to be ready by Christmas. (the different levels of backpacks to chose from are attached to the minutes). Once the system is in place we are looking at it to be ongoing to support the local community. There was discussion about those parents that were time poor and just wanted to pay a donation. Shane to get Qkr set up for donations of \$5, \$10 and \$20 to help purchase the missing item required for the Backpacks. All agreed for the letter to go home in hard copy to parents.• GGOSH Kitchen Items - Shane advised that Kuno (Who is a qualified Electrician) will need to change the cabling to be able to install a new oven. The cost for a 900mm oven is between \$1500-\$1600. There was discussion about checking out Harvey Norman for factory seconds and Scratch and dent to save money. Committee agreed for this to be purchased – Shane advised that Kuno would organise the purchase and installation of the oven.
5	<p>Principal's Report –</p> <ul style="list-style-type: none">• Nature Play Project Update - Shane showed the committee the initial concept for the nature play area and advised that currently there is \$10,000 going toward it from the P&F and that the school also has a \$2,500 grant. This will be starting to be built next term. It is possible that the P&F may need to also put some money towards the cost from next year's project budget. Claire asked if the P&F has approval form School Council as the spend is over \$5,000, Shane advised that this had been granted. Peta suggested that we ask Bunnings as they may donate something if your put up some advertising for them – Peta will look into this.• Uniform – New uniform is now on display in the front office and the feedback from parents has been positive. Foundation next year will have to purchase the new uniform required for them (Active wear). There will be a two-year phase in period with all students requiring to wear the new uniform from the beginning of 2021• School Photo's – will be available after the school holidays• Building Update –<ul style="list-style-type: none">○ School toilets will be upgraded in the school holidays and should be finished within the two weeks. As advised at the last meeting the school has received a \$50,000 grant from the government to do this. It will be a total refurbishment as nothing has been done with the toilet block since they were built.○ New Classroom Block – Shane advised that the contract should be signed, and constructions should start in the next couple of weeks



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**Parents & Friends
Meeting Minutes**

	<ul style="list-style-type: none">○ There was some discussion about the paving of the path asking why it was not made wider – it was advised that the path was fixed after being driven over by the asphalt truck for the new courts. David offered to help with any paving to be done around the school – Shane to advise Kuno● Communication Survey – Shane advised that an email will go out this week from a follow on from the survey earlier in the year as this was highlighted by many parents. The object of the survey is to get a better understanding of how parents want the school to communicate with them and to make sure that we are communicating with each other effectively. Shane urged all the committee to complete the survey.
6	Treasurer's Report – No Report as Angus absent from meeting
7	School Council Update – There was not update from School Council given at the meeting, however Shane advised that his Principal's report covered most of what School Council had been dealing with since our last update by Gary.
8	General Business <ul style="list-style-type: none">● Sex Education – David asked if this is part of the school curriculum as being a single parent was look at a way to raise it with his daughter. Shane advised that he is not comfortable with making it part of the school curriculum, however the P&F pay for a session bi-annually for parents to take their children to. <p>There was discussion about having books available for parents to borrow regarding these types of issues – it was decided that we would establish a Parent Library with next year with part of our project budget. Claire advised to start a list of Events and Projects for 2019.</p> <p>Meeting Closed at 8.45 pm</p>
9	Next Meeting – Monday 22nd October 2018

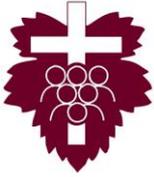


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Action Items

No	Description	Responsible	Date
1	2/3 Lunch area – Cleaned	Shane	22 nd Oct
2	SPA – Peta to make Gluten Free Cake	Peta	14 th Sept
3	SPA – Supplies for afternoon	Aimee/David	14 th Sept
4	SPA – Two urns in fellowship	Shane	14 th Sept
5	Carols Event – Father Christmas	Peta	22 nd Oct
6	Carols Event – Amusements – including cost of Scouts climbing wall	Shelbe/Jen	22 nd Oct
7	Carols Event – ask Bec to do Paella's	Aimee	22 nd Oct
8	Carols Event – Catering options – BBQ option	Shelbe	22 nd Oct
9	2019 – P&F Event and Project List	Claire	22 nd Oct
10	MOT – Pancake mixing outcome	Claire	22 nd Oct
11	Business Directory	Aimee/Angus	22 nd Oct
12	List of what is purchased with the Coles vouchers shared in newsletter	Shane	Ongoing
13	Backpack 4 SA Kids – Letter to be sent to parents	Shane/Georgia	ASAP
14	Backpack 4 SA Kids – set up QKR for donations	Shane	ASAP
14	GGOSH – Oven purchased and installed	Shane/Kuno	22 nd Oct
15	Date Night – Ask Vicki re future of event	Shane	22 nd Oct



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Golden Grove Lutheran Primary School Parents & Friends Meeting Minutes

Meeting Attendees Email Addresses

No	Name	Email Address	Added
1			
2			
3			
4			
5			
6			
7			
8			
9			