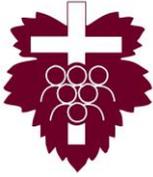


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John 15:5

Golden Grove Lutheran Primary School
**Parents & Friends
Meeting Minutes**

Date	Monday 4th February 2019
Time	7:00pm
Location	Staff Admin Building
Attendees	Shane Patterson, Stephen Tiller, Claire Rathjen, Angus McKay, Kylie Chinca, Peta Albrecht, Karen McKinnon, Jen May, Georgia Burden, Esther Brodde, Lynette Ozolins, Tanya Hughes
Apologies	Aimee Iannone, Shelbe McGregor, Michelle Parcell, Jo Rogers
No	Agenda
1	Opening: <ul style="list-style-type: none"> • Welcome • Devotion & Prayer
2	Attendance & Apologies
3	Minutes from Previous Meeting <p>Stephen asked if the minutes of the previous meeting as sent via email on 29th January 2019 are true and correct.</p> <p>Moved: Karen Seconded: Jen– All agreed.</p>
4	Upcoming Events <ul style="list-style-type: none"> • New Families BBQ – 15th February <p>Stephen explained to the new attendees to the meeting the format of the Foundation and New Families BBQ to welcome new families and students to the school which is organised by the P&F.</p> <p>Claire advised that she had asked Aimee to design the flyer to be sent home with students/families invited to the BBQ to be forwarded to Tanya to distribute.</p> <p>Sausages for the Children and Steak Sandwiches for adults.</p> <p>Claire called for Volunteers to prepare food at 2pm – Peta and Karren</p> <p>Claire, Karen and Stephen volunteered to help at the BBQ – Claire advised that she would ask those at the meeting if they are able to help.</p> <p>Stephen advised he will organise the meat from Paul Kramer and will organise other food requirements from Woolworths.</p> <p>Shane advised he will organise the alcohol – Claire and Stephen to organise Soft drink and fruit boxes.</p> <p>Claire to email Vikki re GGOSH for the evening and email Tanya to put information on School Website, Cluster newsletter and on the School Notice board.</p>



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- **MOT – 6th March**

There was a general discussion if we should do Hot Cross Buns for MOT this Term as last year there was issues with heating them. It was decided to do them again as MOT is before Easter.

Discussion regarding condiments required – Shane said not to purchase any more Claire to check the P&F Cupboard.

Kylie offered to organise the Hot Cross Bun's – there as general discussion regarding using Brumby's again or using a local small business Baker Boys even thought they are a little more expensive. Decided on Baker Boys and to reduce the number ordered from last year as they are bigger.

Kylie to order 28doz (336 buns) 14doz Fruit and 14 doz Fruit less and 2doz Gluten free (from Woolworths). Total 360 buns (30 doz). Kylie to get back to executive regarding delivery/pick up – Esther and Peta offered to pick them up if required.

Claire asked Shelbe's query that we won't need to book the Coffee Van seeing we have the café at the church. Shane to talk to pastor Greg to see if they can cater for MOT and will lease with Shelbe if it is required to book the regular Coffee Van, we had previously used for MOT

Claire to aske Aimee to design flyer to go home with Students and to put notice on School Notice Board, Website and School and Cluster Newsletters

- **Date Night 22nd March**

Stephen explained to the new attendees the format of Date Night.

Date night is 6 to 9pm and cost \$5 per family.

Claire to ask Aimee to design flyer to go home, email Vicki regarding food and Movie and organise registrations via website and Qkr to be done by Tanya and to communicate with the school community via School Notice Board, School and Cluster Newsletter.

- **Sports Day 5th April**

Shane advised that Sports day will be in the same format as last year. P&F will organise drinks and cake stall – Shelbe has booked the Coffee Van

Claire to ask Vicki if GGOSH will do the BBQ Sausages only (no drinks)

Discussion regarding Nuts and it being clearly stated on the Flyer – Claire to ask Aimee to prepare.

Stephen asked Shane where the sprints will be held this year as the soccer oval is being refurbished – Shane advised most likely on the Wynn Vale Primary School Oval.

- **Disco and Movie Night 10th May**

Stephen asked should we book Magic Mike again – Shane advised that we need to touch base with him as he had some concerns from last year.

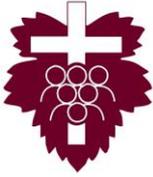
Stephen will look at other options and bring to the next meeting.



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	<p>Esther asked about the age split between event – Disco is F-4 and Movie 5 -6. There was some discussion about Year4's being able to choose between disco or movie. Committee to consider this and for it to be decided on at the next meeting.</p> <ul style="list-style-type: none">• Quiz Night 21st Sept Update from Michelle <p>As Michelle was absent from the meeting Claire had an update from Michelle:</p> <p>Michelle has met with Jen and Kylie and they are going to have the theme of Decades. Quiz Night will be a similar format to last time but with 20 tables instead of 16 and Cost the same \$10 per person. Michelle has made a list of potential people to contact about raffle donations and plans to get the letters out in the next week or so. Michelle wants to get the date out to the school community, so they know we are having one this year.</p>
3	<p>Action Items from previous meeting</p> <ul style="list-style-type: none">• Feedback from<ul style="list-style-type: none">○ Christmas Picnic/Carols Event – 30th November 2018 <p>There was General discussion about the event. Only one child missed out on a lolly bag – it was agreed to order 10% more than last year.</p> <p>Biggest negative feed back was that there was no Santa. Karen advised that she would get a quote regarding this from where Neil works and advise at the next meeting.</p> <p>Shane advised he thought the event went well – he didn't realise that the Youth group was there and will make sure about this for next time. There was general discussion about the level of noise in the worship centre.</p> <p>There was discussion about maybe having the carols outside due to moving from the activities to the carols – Shane advised if we did this, we would need a Plan B due to weather.</p> <p>The amusements where good for the children, but all agreed that we need more to keep the children entertained. It was decided not to do picnic type games as the seemed to be pointless.</p> <p>There was a general discussion about what we would do this year – Shane advised that there is a F-2 concert this year in September so maybe we could scrap the carols, however it's a nice way to end the year with the carols. It was suggested we could do a fate style event. – Committee to consider to be discussed at the next meeting</p> <p>It was decided to keep the event on a Friday and date set for this year 29th November. Claire to add to P&F Calendar</p>



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- **Finalisation of 2019 P&F Calendar**

Shane asked for the F-2 Concert to be added to the Calendar.

Shane advised he was in the process of organising a Family Education night – P&F will fund it- it will be in the similar format as last time with the two age groups parents to sit with their children.

Shane asked the Committee if we had any other ideas for parent presentations. Esther suggested Shane Madhave and will bring information to the next meeting. Shane was hoping to get a Nutritionist or something similar – Claire suggested the Root Cause that does programs with schools – Claire to get more information for next meeting

Parent Presentations:

Term 1: - PYP Night March 5th

Term 2: - Family Education – TBA

Term 3: - ?? - TBA

There was general discussion about preparing a school Calendar that gets sent home at the start of each term with important dates. Claire advised that Michelle had forwarded to her a calendar that is distributed at her nephew's School. Shane asked the committee who would like to have something like this - most indicated that they would– Claire to email calendar to Shane for him to organise and distribute.

- **Business Directory**

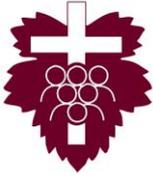
Angus advised that he hasn't talked to Aimee however he is looking at a Facebook based directory which will need to be administrated by Tanya.

The idea of being web based is that it won't be hard to add people as they want to be included in the directory to advertise their business. Angus to talk to Tanya about the easiest way for her to implement. Angus to report back at next meeting.

- **Teachers Wishlist – 2019 P&F Projects**

Georgia Presented the Teachers Wishlist to the Committee:

- **Class Sets of Atlases** – the current set is between 11 and 25+ years old. Propose to purchase two sets 25 for Senior Primary and a set of 12 for Junior Primary with another 12 to be distributed amongst the Junior Primary classes – **Cost \$1184**
- **Wellbeing Support Materials** – To support the focus this year – Little lunch Box DVD Series – **Cost \$25** "Bounce Back" which is a resilience and social emotional learning program for children – **Cost \$1000**
- **GOPRO Set** – For students to capture action and adventure to help when making short movies and demonstrate their learning – for whole school use – **Cost \$619**
- **iPad trolley** – As Council is purchasing a new set of iPads for F-2 use this trolley will be to charge and transport to the class rooms – **Cost \$2,300**
- **Classroom Chair and Boxes for Class Library** – Chair is for reading comes from IKEA – Cost \$58 Boxes are to create a class library which is to



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	<p>help with the literacy focus this year of reading – Cost \$250</p> <ul style="list-style-type: none"> ○ Defibrillator – Georgia advised the committee that all staff recently had training in using one of these and even thought at the moment we don't have a child with a heart condition we can never be prepared enough should the unforeseen happen to any one in the school community and it need to be used – Cost \$2,500 <p>Total cost of Teachers Wish list \$7,936. After some discussion it was agreed to purchase all items on the wish list. – Georgia to advise the respective teachers</p> <ul style="list-style-type: none"> ● Family Photo Shoot – Jen May <p>Jen advised that the company is Shoot SA Photography. \$15 Sitting fee is paid and kept by the School. Receive a 10" x 13" photo framed which they family gets to choose.</p> <p>The would like to have at least 20 Sittings can be at the school or a park – It was decided to you the Rose Garden "Hyde Park" – Wynn Vale.</p> <p>Week turn around once the photo's are taken and will be available for families to view afterschool between 3.30 to 5.30pm. There are different packages available to purchase additional photos.</p> <p>Jen had two available dates for the committee to choose from 23rd March or the Weekend of 30th or 31st of March – Committee decided on 31st March. Jen to organise.</p> <ul style="list-style-type: none"> ● First Aid for Students <p>Shane advised that the school will organise the First Aid course for the students in a similar format to last time.</p>
5	<p>Principal's Report –</p> <p>Shane advised that we have had a great start to the school year.</p> <p>Over the school holidays all staff have completed their First Aid Certificate.</p> <p>This year the F-2 are working towards a school concert and are having specific singing times each fortnight to practice for it.</p> <p>Staff are looking at introducing different lunch clubs this year – something for the students to do at lunch. Kate Burton going to so a sacred dance group who will work towards a chapel performance. Looking at activities like Bookclub etc</p> <p>PIN is this coming Wednesday</p> <p>Shane advised that this year the school has a more in-depth focus on Literacy and in particular reading. Wellbeing is another key focus this year and the staff are looking forward to the completion of the sensory room that will be fitted out once the new building if finished early Term 2 – The sensory/time out room will be where David Gardners Class Room currently is. The P&F have already purchased furnishing for this last year.</p> <p>The School has decided to use the Be You programme which is part of Beyond Blue looking at relationships and behaviour management as part of the Wellbeing focus.</p> <p>After feed back from the survey last year Communication is a key focus and Shane</p>



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	<p>admitted that Sea Saw was a real mess last year but also it was the first year used as a whole by the school This year it being used differently this year and this will be discussed at PIN. Cluster Newsletters will be emailed.</p> <p>5th of March is a Parent Information night for the PYP it will be a presentation of how the staff teach a unit to the students to give parents a better understanding.</p> <p>Week 7 is a special learning week and there are no formal lessons this week. Will be exposing the children to different things that make up our community.</p> <ul style="list-style-type: none"> ➤ Tuesday – Enquiry day ➤ Wednesday – Passion Day – Extension of Golden Time Children rotate around different activities ➤ Thursday – Harmony Day/Culture Day ➤ Friday – Service Day <p>Shane advised that the nature play area is 50% finished just waiting on some cooler weather to put it all together to the children can enjoy it</p> <p>Shane then asked Georgia to present the Teachers wish list (listed in Action items above)</p>
6	Treasurer's Report – Please see attached report
7	School Council Update – Shane advised that School Council hasn't met as yet this year
8	<p>General Business</p> <ul style="list-style-type: none"> • Wellbeing Materials – Claire showed the committee something that could be used and perhaps purchased by the committee call 'Big life Journal'. Shane thanked Claire and asked to borrow the journal he advised that he would bring it to Jane's attention who looks after the curriculum at the school as something to consider. • P&F Survey – Stephen advised that following Gen Freund speaking to us on how the council review survey results we should apply this to the survey that was completed last year so we can work out future action items for the P&F. Stephen asked for this to be added to the Agenda for the next meeting. <p>Meeting Closed at 8.45 pm</p>
9	Next Meeting – Monday 18th March 2019



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Action Items

No	Description	Responsible	Date
1	Organise food for New Families BBQ	Stephen/Claire	Complete
2	Book Coffee Van for Sports Day and MOT ?	Shelbe/Shane	ASAP
3	Look at pricing and size of Hot Cross Buns for MOT and order	Kylie	Complete
4	Organise GGOSH for Sports Day BBQ	Claire	Complete
5	Update of P&F Calendar and advise Tanya	Claire	18 th March
6	Confirm with GGOSH re New Families BBQ	Claire	Complete
7	Check the availability for the worship centre for P&F proposed events	Shane	Complete
8	Look at other options for Disco DJ	Stephen	18 th March
9	Organise Alcohol and Soft Drinks for New Families BBQ	Shane/Stephen/ Claire	Complete
10	Flyers for MOT, New Families BBQ, Date Night and Sports Day	Claire/Aimee	Complete
11	Confirm with GGOSH re Date Night	Claire	ASAP
12	Update P&F Events with Cluster Newsletter and QKR up where applicable – ligase with Tanya	Claire	ASAP
13	Consider format of End of year Christmas Event	All	18 th March
14	Parent Information Night – possible presenters	Claire/Esther	18 th March
15	Business Director – Facebook/Web Based	Angus	18 th March
16	Book Family Photo Shoot for 31 March and Get Flyer's out to School and Church community	Jen/Claire	ASAP
17	First Aid for Students	Shane	18 th March



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Meeting Attendees Email Addresses

No	Name	Email Address	Added
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