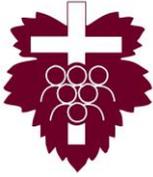




Jesus said, "I am the vine,  
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John 15.5

## Golden Grove Lutheran Primary School Parents & Friends Meeting Minutes

<b>Date</b>	<b>Monday 22<sup>nd</sup> October 2018</b>
<b>Time</b>	7:00pm
<b>Location</b>	Staff Admin Building
<b>Attendees</b>	Shane Patterson, Stephen Tiller, Claire Rathjen, Jen May, Georgia Papini, Peta Albrecht, David Kittle, Angus McKay, Kylie Chinca, Michelle Parcell, Natasha Dahlenburg, Esther Brodie, Amy Dehlenburg, Jo Rogers
<b>Apologies</b>	Karen & Neil McKinnon, Aimee Iannone, Shelbe McGregor
<b>No</b>	<b>Agenda</b>
1	<b>Opening:</b> <ul style="list-style-type: none"> <li>• Welcome</li> <li>• Devotion &amp; Prayer</li> </ul>
2	<b>Attendance &amp; Apologies</b>
3	<b>Minutes from Previous Meeting</b> <p>Stephen asked if the minutes of the previous meeting as sent via email on 19<sup>th</sup> September 2018 are true and correct.</p> <p>Moved: Shane Patterson, Seconded: Stephen Tiller – All agreed.</p>
4	<b>Upcoming Events</b> <ul style="list-style-type: none"> <li>• <b>MOT – 14<sup>th</sup> November 2018</b>            Claire advised that she had been trailing with pancakes making mixture using a 2L milk container – she advised that she got 20 out of a litre however they were smaller than what Shane advised were made at MOT it was agreed on 15 per 1L.            The Committee decided to make 15 2L Milk containers and make 1.5L of pancake mixture to get 20 pancakes out of a container.            Shane to collect the milk containers from Staff Room over the next couple of weeks            Jo and Peta offered to help make the mixture on Tuesday 13<sup>th</sup> November – Claire will ask for more helpers.            Discussion regarding mixing own or purchasing a pre-made mixture from PFD again. All agreed to purchase mixture from PFD – Kylie to order a box of Pancake Mixture            Claire to ask Aimee to prepare Flyer for MOT to go home with students.</li> <li>• <b>P &amp; F AGM – 26<sup>th</sup> November</b>            It was decided to do a BBQ – Steak Sandwiches before the meeting like previous years. Stephen offered to cook the BBQ.            Stephen to email Aimee re purchasing of food for AGM BBQ.            Claire to send email regarding Nomination for Positions on the 2019 committee and</li> </ul>



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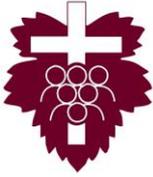
	<p>the Notice of AGM to Shane for week 5 newsletter and cluster newsletters.</p> <ul style="list-style-type: none"><li>• <b>Carols Event 30<sup>th</sup> November</b><p>Peta advised that her friend was unable to help – it was decided that we would have Santa's helpers (committee) this year handing out the lollies at the end of the carols service.</p><p>Claire asked if the Lolly stockings had been organised – Stephen will investigate this as well as ask for some empty bags for Gluten Free children – he will liaise with Shelbe as she has organised Gluten Free lollies previously.</p><p>Stephen to confirm with Aimee that Bec has declined to do Paella. Georgia advised that her contact regarding the cheaper option for food as discussed last meeting regarding a chip van, they no longer do that type of catering any more but do Paella – she will ask if they would be interested.</p><p>As Shelby was absent from the meeting Claire is to email and asking her for an update with the Executive to make decisions if required regarding the event.</p><p>Michelle asked if anyone had been liaising with the Church regarding their part of the event. Shane advised that he is, and that Pastor Greg had it all under control.</p></li></ul>
3	<p><b>Action Items from previous meeting</b></p> <ul style="list-style-type: none"><li>• <b>Feedback</b><ul style="list-style-type: none"><li>○ <b>SPA 14<sup>th</sup> September</b><p>Afternoon tea put on by P&amp;F was well received, however things to improve for next year:</p><ul style="list-style-type: none"><li>▪ Most of the pastries had cream this year, the scones went quickly – next year change the scone to pastry ratio.</li><li>▪ Some Students were given afternoon tea by grandparents which isn't fair need to police this better next year.</li><li>▪ Suggestion for students to help with directing grandparents to classrooms as even some Parent's find it hard to find the various classrooms in the school. – note for Shane to advise about directions in his greeting to Guests</li><li>▪ Suggestion of more savory type items mini quiches etc Claire to review previous minutes as Angus felt this had been researched last year and was deemed too costly.</li><li>▪ Gluten free option wasn't advertised, many grandparents didn't realise that we did have a gluten free option – Shane to include this in his initial greeting also.</li></ul></li></ul></li><li>• <b>Business Directory –</b><p>Angus advised that he hadn't spoken to Aimee about this – to be discussed at the next meeting.</p></li></ul>



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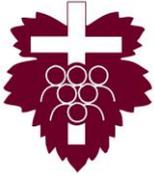
	<ul style="list-style-type: none"><li>• <b>Backpack 4 SA Kids –</b> Georgia advised that the Students and Teachers have really got on board with this and items are coming in for each of the classrooms backpacks with the backpacks to be completed by week 7. Michelle asked if children can do their own complete back pack, Shane advised yes and to bring it in to go with the delivery of the classroom backpacks. Shane asked if we have enough backpacks – will give a call out in respective class rooms if required – P&amp;F will purchase backpacks if required. Georgia will post an update in the newsletter also to remind parents to send the items in for their respective backpacks. Georgia will give an update at next meeting with how collection of items is going.</li><li>• <b>GGOSH Kitchen Items -</b> Due to all the building works over Term 3 Holidays it has been a low priority. Shane advised that he and Kuno will look at it during the Christmas Holidays.</li><li>• <b>2019 P&amp;F Event/Project Planning –</b> Chair moved this to General Business</li></ul>
5	<p><b>Principal's Report –</b></p> <p>Shane advised that the Toilets are finished – all that is required is the partitions they were ordered in August however they have been lost in transit – Shane is hoping to have them installed by the end of the week. Currently students are using the staff toilets during class time and the worship centre toilets during recess and lunch.</p> <p>The new class room addition building project has begun with the aim to be finished at the end of April 2019. As the Art room is being used as a class room, Chole Richardson is teaching Drama in term 4 2018 and Term1 2019 until the building project is finished.</p> <p>Library has had new carpet and table and chairs over the Term 3 Holidays.</p> <p>Nature Play project begins in the next couple of weeks with the first stage is for the ampti theatre, Mud Kitchen and fence and gardens to be complete. David asked if any parent help would be required – Shane advised that there would be. Shane asked the committee to keep a look out for a cheap boat.</p> <p>The first 2 weeks of term has been a busy time with Camps, sleepover and excursions.</p> <p>Shane advised that there was a good response to the communication survey with the preferred way of communication being Cluster &amp; School Newsletters and Seesaw. Looking at tightening up the way the school communicates with Parents and make sure that there isn't a communication overload. It was also apparent that some parents don't know where to find certain types of information they require this to be addressed at PIN in 2019.</p> <p>Shane urged the committee to attend the Cyber Safety session on the 5<sup>th</sup> of November there is a link to register on the school website.</p> <p>Shane advised that as 1<sup>st</sup> Term next year is quite long, and Easter is in the school holidays he is looking at splitting up the term as there is only 1 public holiday in the</p>



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Golden Grove Lutheran Primary School  
**Parents & Friends  
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	school term.
6	<p><b>Treasurer's Report</b> – Please see attached report</p> <p>Angus advised that the teachers Wishlist was not a once a year thing – it was available to teachers as they require during the year and they can request for items at any time during the school year.</p>
7	<p><b>School Council Update</b> – Included in Shane's Principals Report.</p> <p>Claire to email Gen Frund to invite her to the AGM</p>
8	<p><b>General Business</b></p> <ul style="list-style-type: none"> <li>• <b>2019 P&amp;F Event/Project Planning</b> There was general discussion regarding 2018 events and what had worked and not worked. It was agreed that as the Quiz night was such a success in 2017 we would do it again in 2019 as it an event that creates community. It appeared that winter wasn't a great time to hold events and it was agreed to avoid these months if possible. <p>Shane advised he asked Vicki regarding the future of date night and they she preferred a Friday night as it was easier for staff as it flowed on from the GGOSH service that ended at 6pm.</p> <p>2019 P&amp;F Events (proposed)</p> <ul style="list-style-type: none"> <li>○ 2 Date Nights Shane to confirm dates with Vicki <ul style="list-style-type: none"> <li>▪ Term 1 – 15<sup>th</sup> or 22<sup>nd</sup> of March</li> <li>▪ Term 2 – 23<sup>rd</sup> or 30<sup>th</sup> of August</li> </ul> </li> <li>○ F-4 Disco and 5/6 Movie night – May 10<sup>th</sup></li> <li>○ Quiz Night – 21<sup>st</sup> September – Michelle to Chair organising sub committee</li> <li>○ Carols Event – TBC waiting on outcome from this year's event</li> <li>○ Guest Speakers <ul style="list-style-type: none"> <li>▪ Family Life – When they can do it - Shane to organise</li> <li>▪ Second Speaker to be reviewed the committee had a general discussion including asking back Mark Le Messurer and his new presentation off getting kids of gadgets</li> </ul> </li> </ul> <p>Shane to book the worship centre for when it is required on the proposed dates.</p> <ul style="list-style-type: none"> <li>• <b>Uniform</b> - Michelle requested if in the newsletter before the end of the year and at the start of the 2019 school year could there be photo of what is expected for the relevant year levels to wear as there is some confusion between parents. In particular what grades are wearing active wear 5 days a week.</li> </ul> <p>Shane confirmed that only Foundation are to wear active wear 5 days a week all other year levels are to wear the respective formal uniforms and active wear on the required days. There was a discussion regarding what year levels are wearing pinafores – Shane to confirm as some parents have been advised that Junior school are able to change their pinafores to skirts which starts at year 4.</p> </li></ul>



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	<b>Meeting Closed at 8.40 pm</b>
9	<b>Next Meeting – Monday 26<sup>th</sup> November 2018</b>



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## Golden Grove Lutheran Primary School Parents & Friends Meeting Minutes

### Action Items

No	Description	Responsible	Date
1	MOT – Order Pancake Mixutre from PFD	Kylie	ASAP
2	MOT – Collect Milk Containers from Staff room (15)	Shane	12 <sup>th</sup> Nov
3	MOT – Prep Pancake mixture	Jo/Peta	12 <sup>th</sup> Nov
4	MOT – Flyer sent home to parents	Claire/Aimee	ASAP
5	AGM – Purchase food and Drinks for BBQ	Stephen/Aimee	ASAP
6	AGM – Notice for newsletter re AGM and Nominations	Claire	1 <sup>st</sup> Nov
7	Carols Event – Email Shelbe re update	Claire	ASAP
8	Carols Event – Amusements – including cost of Scouts climbing wall	Shelbe/Jen	ASAP
9	Carols Event – Paella's	Aimee/Georgia	ASAP
10	Carols Event – Catering options – BBQ option	Shelbe	ASAP
11	Carols Event – Lolly Stockings	Stephen/Shelbe	ASAP
12	Business Directory	Aimee/Angus	26 <sup>th</sup> Nov
13	Backpack 4 SA Kids – Purchase of Backpacks if required	Shane/Georgia	26 <sup>th</sup> Nov
14	P&F 2019 Calendar – Check and book discussed dates	Shane	26 <sup>th</sup> Nov
15	GGOSH – Oven purchased and installed	Shane/Kuno	Ongoing
16	P& F 2019 – Updated draft format	Claire	26 <sup>th</sup> Nov
17	Uniform – Clarification of existing uniform	Shane	Ongoing



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# Golden Grove Lutheran Primary School **Parents & Friends Meeting Minutes**

## Meeting Attendees Email Addresses

No	Name	Email Address	Added
1			
2			
3			
4			
5			
6			
7			
8			
9			



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No	2019 Project Planning Ideas
1	Parent Library -
2	
3	
4	
5	
6	
7	
8	
9	