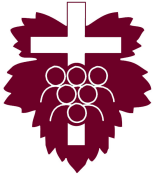


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John 15.5

Golden Grove Lutheran Primary School
**Parents & Friends
Meeting Minutes**

Date	Monday 10th February 2020
Time	7:00pm
Location	Staff Admin Building
Attendees	Shane Patterson, Stephen Tiller, Claire Rathjen, Angus McKay, Kylie Chinca, Peta Albrecht, Karen McKinnon, Esther Brodde, Michelle Parcell, Jo Rogers, Kerri Monterio, Carly Miles, Kirsty Shannon, Cathy Wiering, David Kittel, Maree Kairl, Wendy Carmen, Alyssum Williams
Apologies	Shelbe McGregor
No	Agenda
1	Opening: <ul style="list-style-type: none"> Welcome Devotion & Prayer
2	Attendance & Apologies
3	Minutes from Previous Meeting <p>Stephen asked if the minutes of the previous meeting as sent via email on 6th February 2020 are true and correct.</p> <p>Moved:Michelle Parcell Seconded:Karen McKinnon – All agreed.</p>
4	Upcoming Events <ul style="list-style-type: none"> New Families BBQ – 21st February <p>Stephen explained to the new attendees of the meeting the format of the New Families BBQ to welcome new families and students to the school which is organised by the P&F.</p> <p>Claire advised that she had asked Aimee to design the flyer which has been sent home with New Students and Tanya has put information on School Website for RSVP.</p> <p>Sausages for the Children and Steak Sandwiches for adults on the Deck with drinks.</p> <p>Claire called for Volunteers to prepare food at 2pm – Peta and Michelle Claire, Kirsty, David and Stephen volunteered to help at the BBQ – Claire advised that she would give a call out closer to the date</p> <p>Stephen advised he will organise the meat. Claire will organise other food requirements from Woolworths don't need as much fruit as last year.</p> <p>Shane advised he will organise the alcohol – Claire and Stephen to organise Soft drink and fruit boxes.</p> <p>Claire to email Vikki re GGOSH for the evening as per last year.</p>



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- **Quiz Night 29th February**

Michelle advised that we still need more people to attend – 60 people have booked via QKR! As of today – in general discussion it seemed that there is still a lot of people to book who haven't yet. Shane advised that he would get an SMS out to parents and caregivers to register ASAP so we know that the event will definitely go ahead.

There was discussion's regarding Church booking a youth table all agreed that this is okay.

Quiz Night Committee as well as Stephen will be there on the night to help Michelle asked if there could be one more person that wanted to go but not participate in the quiz night – Peta advised that she could possibly help.

There was general discussion regarding the change of money being donated to the CFS foundation. It was clarified that the P&F would match dollar for dollar of the money raised for the Wellbeing room – Shane advised that there is a requested for the Wellbeing room in the Teachers Wishlist.

- **MOT – 4th March**

It was decided to do Hot Cross Bun's for Term 1 MOT – Stephen advised that we will use the Fabulous Baker Boys providing that their renovations have been finalised – they said they are currently closed for a week.

Claire advised that last year we ordered 28doz (336 buns) 14doz Fruit and 14 doz Fruit less and 2doz Gluten free (from Woolworths) a total 360 buns (30 doz).

It was decided that need more Fruit than Fruitless so 17doz Fruit and 10doz Fruitless and only 1doz Gluten free (from Woolworths) – Claire to advise Kylie

Claire to email Rob Mills re Café being open as per last year's MOT's from 7.30am.

Claire to aske Aimee to design flyer to go home with Students and to put notice on School Notice Board, Website and School and Cluster Newsletters

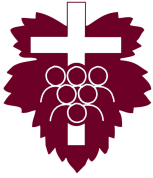
- **Date Night 20th March**

Stephen explained to the new attendees the format of Date Night.

Date night is 6 to 9pm and cost \$5 per family and children are to be toilet trained.

Claire to ask Aimee to design flyer to go home, email Vicki regarding food and Movie and organise registrations via website and Qkr! to be done by Tanya and to communicate with the school community via School Notice Board, School and Cluster Newsletter.

- **Sports Day 9th April** – Shane confirmed that this is the date to be discussed at next meeting



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3 Action Items from previous meeting

- **Feedback from**

- Christmas Picnic/Carols Event – 29th November 2019

Other than the weather it was a good event – disappointing that the Coffee Man and Ice Cream Van just left without advising anyone – this has been expressed to them.

Climbing wall that was organised by Michelle was a huge hit. Peddle Cars where difficult on the grass if we get them again, they will need to be on the courts.

Set up on the oval worked well and had a great community feel – Need to make sure that we have a first aid kit and medical station down on the Oval at this year as the asthma it was needed on the day.

Father Christmas was a big hit – due to the weather there were left over lollies that where given to the 2020 Foundation students at transition morning, Church and GGOSH.

Carols were better this year – but still disappointing that parents still talked especially through Pastor Greg's message – there was general discussion how we could make this work better Cathy suggested that while the cluster was getting ready to sing that Pastor Greg spoke keeping everyone quiet – Shane advised that we can discuss this later in the year when we organise this year's Picnic and Carols Event set for 27th November 2020.

- **Finalisation of 2020 P&F Calendar**

General discussion regarding event for the children for Term 2 it was decided that it will be a Disco for F -Year 4. Shane to ask year 5/6 if they would like a movie or disco and get back to the committee. Will do the Parent Chill out Zone in the GGOSH room again and make sure all parents know about it.

22nd is proposed date Shane to check use of worship centre and advise availability.

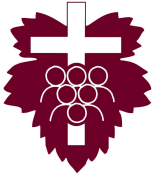
- **P&F Survey** – poor results with only 15 families completing the survey – discussion to send out again in March will remove it and reintroduce in a hope that more families will complete the survey.

- **Business Directory** – Shane advised that he is looking at the school website with Tanya once they have finished the review of the website, we will know how this will look going forward to be reviewed at the next meeting.

- **P&F Umbrella's**

Stephen showed us the compact umbrella as discussed at last meeting. There was general discussion do we need them and what is the purpose – many agreed that they wouldn't spend \$20 for their child to destroy putting it in their bag.

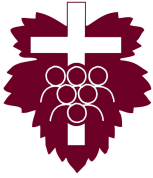
It was decided that Stephen to look at a Golf Umbrella like we had previously as more agreed that they would purchase this over a compact umbrella. Stephen to review the cost to see if it would be cost effective to continue with this initiative and get a sample if it will be cost effective



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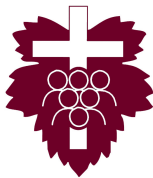
	<ul style="list-style-type: none"> • Teachers Wishlist – 2020 P&F Projects Shane and Alyssum presented the teachers wish list to the committee: <ul style="list-style-type: none"> ○ Small Class Items –this is for plants book boxes miscellaneous items that teachers would like for their classroom total is to be divided up between all the classes approx. \$150 each – Cost \$2000 ○ Wellbeing Room –sensory room toys and equipment for students also for lounges to set up a couple separate spaces in the room – Cost \$4000 ○ School Netball Teams –Bibs and ball for second team only one set purchased last year– Cost \$161.50 ○ Ipad trolley – For second set of iPads purchased for F-2 use, this trolley will be to charge and transport to the classrooms – Cost \$2,300 ○ Light Table – for Marion Chan’s classroom for student use – Cost \$241 plus shipping ○ Lego & Play Kitchen – Sue Prideaux would like 2 boxes of Lego and an Ikea play kitchen for Ikea – Cost \$283 – Jo Rogers suggested that Sue could look at Gumtree for both items to see if she can find something suitable at a cheaper price, there is always tubs of Lego being sold for a reasonable price and kitchens – Shane will follow up with Sue ○ Foundation – Garden Project for Unit of Enquiry – Need to purchase punnets of seed watering cans and kid safe cutters \$220.00 – Jo Rogers advised that Bunnings has an account that is used for schools for projects like this need to find which store our school is Zoned to and write a letter – Shane/Alyssum will follow up <p>Total cost of Teachers Wish list \$9405.50. After some discussion it was agreed to purchase all items on the wish list. Shane and Alyssum to follow up with the respective teachers to see outcome of alternative which will reduce this cost – Moved Stephen Tiller Seconded Angus McKay – All Agreed</p> <ul style="list-style-type: none"> • Mural Update – Shane and Alyssum will discuss with the teachers if they want to do it and report back at next meeting • Protocol for payments of Teachers Wishlist Angus asked for a procedure to be put in place as at the end of last year between meetings the Executive was asked to approve spending with little information and due to deadlines needed to make a decision – Angus felt there should be a value that the Executive could approve outside of a P&F meeting however all Teacher Wishlist requests should come to a meeting. It was agreed that the Executive could sign off on amount of \$200 or less.
5	<p>Principal’s Report – Shane advised that most of what he needs to say was said at PIN last week.</p> <p>The focus for the start of the year was developing relationships between the school community and it has made a difference.</p> <p>This years focus will still be on wellbeing with the students completing a unit of enquiry of “Who am I?”</p> <p>Shane asked the committee if they had seen a difference regarding their children’s</p>



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	<p>Lunchboxes coming home as rubbish (non-organic waste) is being sent home so parents can see what their children are eating from their packed lunch.</p> <p>Looking at training break buddies – students that have volunteered to do this will be given the skill to notice when another student needs a buddy or help in the playground – Lauren Neuman will be coaching the kids this is instead of having a buddy bench or tree which Children can feel hesitant to use.</p> <p>Class Carers had their first meeting this morning – new Co-Ordinators this year Karen Tiller and Karen McKinnon. This is a fantastic group with the change of leadership looks like it will be a good year.</p> <p>Shane asked Karen McKinnon present at the meeting to advise the committee what the Class Carers do and their roll in the School. Karen suggested that in Term 2 it had been suggested at their meeting we could get a whole school BBQ – Shane suggested that next year it would be a good thing to combine the groups and do a Back to School Bash – there was a general discussion regarding this.</p> <p>Shane advised that the Parenting Toolbox will run another course in Term 2 with Jayne and Jason and is in the process of organising a speaker for Term 3.</p>
6	<p>Treasurer's Report – Please see attached report</p>
7	<p>School Council Update – Shane advised that School Council hasn't met yet this year.</p>
8	<p>General Business</p> <ul style="list-style-type: none"> • Fundraising Correspondence – Stephen tabled various correspondence/catalogues regarding fundraising – Shane advised that we pay a levy so that this isn't required. <p>Claire tabled a Sports Day Essentials Fundraiser (which is two parents business from the school) that sells t-shirts etc in the school team colours – as it is hard to find a plain T-shirts in the shops at the moment – 15% of the sales will come to the school – All agreed Claire to organise.</p> <ul style="list-style-type: none"> • Girl Power Workshop – Karen discussed a workshop for year 1 to 5 that helps them with social skills and dealing with their feelings and general wellbeing– there was a general discussion regarding this with Shane advising that he will contact the provider to see if they can do something similar for boys and will speak to Jayne about it as this is something that they are looking to do with the students due to wellbeing being the focus. <p style="text-align: center;">Meeting Closed at 8.50pm</p>
9	<p>Next Meeting – Monday 16th March 2020</p>

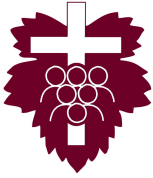


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Action Items

No	Description	Responsible	Date
1	New Families BBQ – Food & Soft Drinks	Stephen/Claire	21 st Feb
2	New Families BBQ – Organise Alcohol	Shane	21 st Feb
3	New Families BBQ - Confirm GGOSH with Vicki	Claire	Complete
4	MOT – Order of Hot Cross Buns for MOT	Kylie	ASAP
5	MOT- advise Café Connect of date	Claire	Complete
6	Date Night – Confirm with GGOSH food & Movie	Claire	16 th March
7	Sports Day – Book Coffee Van	Shelbe	ASAP
8	Flyers for MOT, Date Night and Sports Day	Claire	ASAP
9	Update of P&F Calendar and advise Tanya	Claire	Complete
10	Check the availability for the worship centre for P&F proposed events	Shane	Complete
11	Update P&F Events with Cluster Newsletter and QKR up where applicable – ligase with Tanya	Claire	16 th March
12	Business Directory – School Website change	Shane	16 th March
13	P&F Umbrellas – cost of Golf Umbrella	Stephen	16 th March
14	Mural – Discuss with teachers	Shane/Alyssum	16 th March
15	Girl Power Workshop – discuss with Jayne	Shane	16 th March
16	Sports Day Essentials Fundraiser – Organise	Claire	ASAP
17			

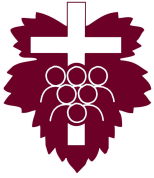


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Meeting Attendees Email Addresses

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No	Name	Email Address	Added
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