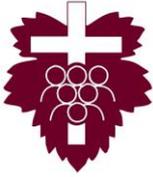


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John 15.5

Golden Grove Lutheran Primary School  
**Parents & Friends  
 Meeting Minutes**

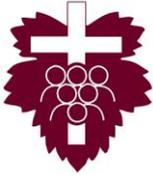
<b>Date</b>	<b>Monday 26<sup>th</sup> November 2019</b>
<b>Time</b>	7:00pm
<b>Location</b>	Staff Admin Building
<b>Attendees</b>	Shane Paterson, Stephen Tiller, Claire Rathjen, Angus McKay, Kylie Chinca, Michelle Parcell, Peta Albrecht, David Kittel, Gen Freund, Jen May, Georgia Burden
<b>Apologies</b>	Karen McKinnon, Jo Rogers, David Kittel, Shelbe McGregor
<b>No</b>	<b>Agenda</b>
1	<b>Opening:</b> <ul style="list-style-type: none"> <li>• Welcome</li> <li>• Devotion &amp; Prayer</li> </ul>
2	<b>Attendance &amp; Apologies</b>
3	<b>Minutes from Previous Meeting</b> <p>Stephen asked if the minutes of the previous meeting as sent via email on 19 November 2019 are true and correct.</p> <p>Moved: Michelle Parcell Seconded: Peta Albrecht – all agreed.</p>
4	<b>Upcoming Events</b> <ul style="list-style-type: none"> <li>• <b>Christmas Party 29<sup>th</sup> November (Friday)</b>            As Shelbe was unable to attend the meeting she had emailed an update to Stephen.            Shelbe has confirmed food vendors:           <ul style="list-style-type: none"> <li>○ Coffee Van</li> <li>○ BBQ &amp; Drinks</li> <li>○ Ice Cream Van</li> <li>○ Paella and Drinks ran by 5/6 provided by P&amp;F</li> </ul>           Amusements are as follows: -           <ul style="list-style-type: none"> <li>○ Climbing Wall</li> <li>○ Obstacle course</li> <li>○ Peddle Karts</li> <li>○ Soccer Game</li> </ul>           There was a general discussion regarding the weather with the forecast to be a cool day 24 degrees.            Amusements to run from 3.30pm to 6.20pm            Shane will advise via Seesaw and newsletter that parents can bring their own         </li> </ul>



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	<p>shade, and the food is BYO or you can buy it from vendors provided.</p> <p>Drinks will be set up by Stephen, Angus and Claire.</p> <p>Carols – this will be set up Thursday afternoon at 3.30 as Georgia is making sure all the music work's through the sound system with Joel from the church. 3-4 rows at the back of the worship centre.</p> <p>Santa – Staff room will be available for him to change.</p> <p>Will need a few helpers to give out the lollies at the end of the Carols service. Gluten free have been organised by Shelbe</p> <ul style="list-style-type: none"><li>• <b>Quiz Night 29<sup>th</sup> Feb 2020</b> Michelle advised that the new date has been advertised on School Facebook Pages and Website. No further update was given as event is now in 2020</li></ul>
5	<p><b>Action Items from previous meeting</b></p> <ul style="list-style-type: none"><li>• <b>Feedback from</b><ul style="list-style-type: none"><li>○ <b>MOT 13<sup>th</sup> November – Sweet and Savory Muffins</b> Feedback was good. Savory were quite large compared to the sweet. Sweet was the popular option and was a good size for the children to eat. It was decided that when Muffins are done again in the future that we would only order sweet.</li></ul></li><li>• <b>Business Directory</b> Stephen had spoken with Tanya, looking at putting a post on a monthly basis with a link to the school website as it is easier. Angus asked what would happen when a child leaves the school it was decided that it would be okay as you have an association with the school. Stephen will bring further details to the next meeting so that we can get this up and running in 2020.</li><li>• <b>P&amp;F Umbrella's</b> Stephen showed two different options of foldable umbrellas that varied in price after a little discussion Shane advised that he would like it to be a navy umbrella with white writing. Stephen will ask for one of each design so that we can review the sturdiness of the umbrella before a decision was made. Michelle will look at quotes for another promotion company that she uses at work and what options they have for comparison.</li></ul>



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- **P&F Survey Action Items**

Stephen advised that 2017 Survey action items have been completed with action item 8 being moved to next year. Gen Freund (School Council Chair) asked Shane that this needs to be tabled with council. Claire asked if we should be reporting to School Council – Gen advised that they want a report from P&F each term advising what we are doing and include a treasurer's report.

Stephen advised that a new survey has been sent out to parents to complete by the 10<sup>th</sup> of December.

There was discussion regarding the Junior Primary Playground being updated and Angus asked if we could get a grant? Shane wasn't sure about this and will get back to us regarding this at the next meeting

- **Mural Chill-out Zone Wall**

Michelle and Shane met with the artist and he was impressed with the wall and the big space that he has to work with.

Quote is \$5,500 – this included everything materials his time meeting with staff and students. Once the design is finalised will take about 2 weeks to paint.

Michelle to get some dates for the beginning of next year was it would be good for it to be done during the school term.

School Council would need to sign off on the end design.

Shane will discuss with staff – Stephen moved provisional approval – All agreed, Shane and Georgia will speak to the staff and get back to the executive if this is something they would like for the school.

- **Teachers Wishlist/ P&F Funding Requests**

1. **Paper Trimmer:** Tanya has asked if we could fund a new trimmer as P&F have a lot of flyers that are sent home via the office and the old guillotine style ones have had their day. New trimmer cuts 32 sheets at a time comes with replacement blades Cost \$390 – All Agreed.
2. **Freezer:** Shane asked for funding for a Freezer, currently the Class Carers make meals and use the church freezer, they now need the space for the café. This will be an upright and cost approx. \$500 – All Agreed
3. **Frames for Year 6 Graduation:** These are frames that are presented to all Year 6 students at the graduation ceremony last year they were donated by a parent – but the school would like to continue to present them to the students. Cost is approx. \$20 and have a school photo and a certificate with a little notation – all agreed – Stephen asked if on the notation that it can be reflected that it was from the P&F somehow Shane agreed.
4. **GGOSH Kitchen:** Claire advised that Vicky had asked if we could help with funding to upgrade the current kitchen in the GGOSH room – Shane advised that he feels that this is a school council matter and he will follow it up with Vicki.



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- **2020 Events – P & F Calendar Update**

There was a general discussion regarding events for next year – Term 1 date's where confirmed please refer to attached 2020 P&F Calendar. The reminder of the year will be finalised at the first meeting of 2020 after a review of the 2019 Survey results.

- **First Aid**

This was facilitated on the Monday, Tuesday and Wednesday of week 8 worked well with only a clash on the Monday. \$300 donation to St John's will be paid by the P&F – All agreed.

6 **School Council Update – Gen Freund**

Gen thanked the P&F on their service and everything that we do as a committee for the school, being the face of the school and for their time.

Gen asked the committee if there was anything governance wise that the P&F would like to know?

Constitution – Still going through the process of updating – LSNW have released a new template that needs to be adopted by the Church congregation. School Council members are elected by the Church council at the Church AGM – looking at modernising Jen asked is this why school council are having trouble finding new School Council Members – Gen advised that the current model has a strict eligibility criteria that cut's people out that would be great for various roles on school council this needs to be addressed – One member is leaving the School Council this year – Final Draft template is hoping to be completed before the Church AGM which then can be voted on by the congregation.

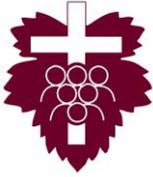
All the Connected Schools are in the same composition and they are pushing for change regarding this template % of non-Lutherans on the School Council Committee they are have similar issues as GGLPS filling positions on the School Council.

Gen advised that she is completing her plus one in 2020 to finish off some projects that she has started during her term on the School Council.

Highlights of School council this year – with the help of LSNW they now have a marketing subcommittee, looked at the Strategic Plans which will continue in to next year, looked at where we can find new students and awareness of where our school is, we are a hidden gem need to change that. Looking a Development for Shane to help him in his role as principle of the school.

Lots of big projects going on behind the scenes that are hopefully consolidated next year

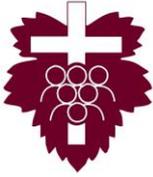
Gen ended her update requesting that at the end of each term P&F need to send a report to be tabled at the Final School Council Meeting of the Term.



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7	<b>General Business</b> <ul style="list-style-type: none"><li>•</li></ul> <b>Meeting Closed at 8.25pm</b>
8	<b>Next Meeting – Monday 10<sup>th</sup> February 2020 at 7pm</b>



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## Golden Grove Lutheran Primary School Parents & Friends Meeting Minutes

### Action Items

No	Description	Responsible	Date
1	Christmas Event – Stephen to be advised as contact	Shelbe/Michelle	29 <sup>th</sup> Nov
2	Christmas Event – Advise parents what is available and items they may like to bring via Seesaw	Shane	29 <sup>th</sup> Nov
3	Christmas Event – drinks get ice set up - Float	Stephen/Claire/ Angus	29 <sup>th</sup> Nov
4	Christmas Event – Church Set and Power Point	Georgia	29 <sup>th</sup> Nov
5	Quiz Night – Update and get new date out to School Community	Michelle	ASAP
6	Business Directory	Stephen	10 <sup>th</sup> Feb
7	P&F Calendar – Updated	Claire	10 <sup>th</sup> Feb
8	P&F Umbrella's – Quotes and mock-ups	Stephen/Michelle	10 <sup>th</sup> Feb
9	P&F Survey – Grants for Playground Equipment	Shane	10 <sup>th</sup> Feb
10	Mural Chill-out Zone Wall – Follow up with Teachers re the Concept	Shane/Georgia	10 <sup>th</sup> Feb
11			