



Jesus said, "I am the vine,
You are the branches."
John 15.5

Golden Grove Lutheran Primary School Parents & Friends Meeting Minutes

Date	Monday 27 Feb 2023
Time	7.30pm
Location	Online (Microsoft Teams)
Attendees	Will Wallace, Michelle Parcell, Claire Rathjen, Kylie Chinca, Sarah Kumela, Stephen Tiller, Lauren Neumann, Karen McKinnon and Maree Kairl.
Apologies	Daminee Hattam, Tim Kriewaldt.
No	Minutes
1	Opening: <ul style="list-style-type: none"> Welcome Devotion & Prayer
2	Attendance & Apologies – noted above
3	Minutes from Previous Meeting <p>Michelle asked if the minutes of the previous meeting 6th February 2023, as sent via email, are true and correct.</p> <p>Moved: Claire Rathjen Seconded: Karen McKinnon</p>
4	Upcoming Events <ul style="list-style-type: none"> MOT – (Wed 8th March). Kelly to organise flyer. Kylie to order hot cross buns (same quantity as last year). Sam not available for mural opening on this date. Foundation Pizza Night – (Fri 24th March). Rename to 'Foundation Welcome Evening'. Kelly to organise flyer and registration on GGLPS website for dietary requirements to inform pizzas toppings etc. Michelle looking at pizza Romans Pizza and Australia Pizza House, hopefully can invoice instead of paying with cash. Vicki happy for GGOSH to assist with proposed format. Sports Day – (Fri 31st March). Church to run the cake stall, Lauren to speak with Rob to ensure cash option available. LJ Hooker Coffee van unavailable, seeking alternative coffee van options. Michelle to speak with Shelbe. <p>P&F to run BBQ and drinks 10.30am-1.30pm, (possibly in conjunction with the Church if not enough volunteers). Kelly to organise Skoolbag notice with registration link to encourage parent volunteers to assist with BBQ (30 min timeslots). Deadline 10 March, for further review. Also encourage Class Carers.</p>
5	Action Items from previous meeting <ul style="list-style-type: none"> Events Feedback <ul style="list-style-type: none"> Parent Drinks (Fri 10 Feb) – All agreed for future event to be held on the same night as PIN and rename it 'Welcome Drink Night'. Will advised a liquor license for 5 x years is \$842. All agreed to continue using the 'single use' option as it's still free, for now.



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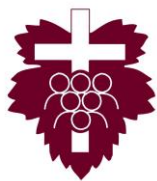
	<ul style="list-style-type: none"> • Nature Play – Plans and ideas to be provided. • Constitution – The updated Handbook and Terms of References was reviewed by the Finance, Risk & Audit Committee. The \$10,000 spend by the P&F was questioned, as Will only has authority for this level of expenditure in emergency situations. Alternative option is for P&F to have a budget. Claire indicated a budget would be difficult for the P&F Treasurer to maintain without accounting knowledge. All agreed for Will, Michelle, Claire and Tanya to meet with Tammie to discuss further. • P&F Group email – Will following up with Matt how to log in and use this. • 2023 Events – Date Night, Michelle provided dates suggested by Vicki. Term 2: 26 May or 23 June. Term 4: 27 Oct and 3 Nov. 26 May is the last day of Year 3/4 camp, 23 June last day of Year 1/2 camp. 27 Oct is the same night as Year 1 sleepover and 3 Nov the same night as Ignite. Michelle to liaise with Vicki to see if any other dates are available (working around Youth etc). Otherwise all agreed for 26 May and 27 October. Easter, All agreed for Maree to order the Easter bookmarks and activity booklets through LLL (Lutheran Tract Media), total cost will be a \$63 donation. Other 2023 events to be discussed further at future meetings.
6	<p>Principal's Report (combined with School Board Report) –</p> <p>Mural is now completed and everyone is very pleased with the outcome! Potential opening date could align with Sports Day. All agreed this is a great idea.</p> <p>Class Carers Meeting: Happy to promote P&F and volunteer at P&F events. Also happy for P&F to assist at Class Carer events too (i.e. Mother/Father's Day stalls etc).</p> <p>School Tours continue.</p> <p>GGLPS recently received an 'School Aid National Accreditation Award' for community service and philanthropy initiative of both the School and Church community over many years.</p> <p>School Board:</p> <p>Continuing to explore ELC costings and options. The cost to move and repurpose the transportable buildings is much higher than anticipated. Would also require a separate carpark to the School etc, the costs are quickly going up.</p> <p>Contract for the new Foundation classrooms going out to Tender, ETA for building to commence in May, for completion by the end of this year.</p>
7	<p>Treasurer's Report –</p> <p>No report or update at this meeting.</p> <p>Deidre has resigned and Tanya is working on finances.</p> <p>Auditors will be at the School next week.</p>



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8	<p>General Business</p> <ul style="list-style-type: none"> Wheelchair Access & Parking <p>Sarah raised an issue where the disabled carparks were full and a School family parked on the road. Wheelchair access via the front of the school was insufficient. All agreed to monitor who is using the disabled carparks. Will confirmed the School is meeting the number of disabled carparks required. Will to look at options to improve accessibility to the front entrance to the School.</p> <p>This raised further discussion regarding general car parking availability. Gardeners are taking up spaces and Wynn Vale parents are also using the GGLPS carpark (mainly for Preschool but should have a sibling attending GGLPS). Will to speak with both.</p> SAPSASA Swimming <p>Discussion around SAPSASA sports and inconsistency with the school being involved in some sports and relying on parents to transport students for others. Perception of 'less school representation' for Swimming and transport issues could be preventing more students from participating. Will confirmed there would be an option for students to participate, even if their parents are unable to assist/attend.</p> School Banking <p>GGLPS looking for a volunteer to action the LLL School Banking, on a fortnightly basis. Karen McKinnon has volunteered, thanks Karen!</p> Teacher's Wishlist <p>GGOSH/School Vests: Lauren has spoken with Vicki. Colour not important but requesting zip up vests, as the Velcro doesn't last long. Requesting with logo on the back and a small logo on the front, to easily identify from other schools.</p> <p>Quantities:</p> <p>25 x Size 4-6</p> <p>40 x Size 8-10</p> <p>20 x Size 12-14</p> <p>5-10 x Size 14-16 (or medium size)</p> <p>Michelle to speak with Frank to see if he's keen to assist again and Lauren will also look at some options to compare quotes.</p> Pen License <p>Lauren has investigated further and there has been inconsistency with teachers handing out GGLPS pens. Confirmed there aren't enough pens for all Year 5's to receive one as a blanket gesture. Lauren to speak with Year 5/6 teachers to identify who has not received a pen (along with new students).</p> <p>Meeting Closed at 8.55pm</p>
9	<p>Next Meeting – Monday 20th March 2023 at 7.30pm (in Staff Admin Building)</p>



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Action Items:

No	Description	Responsible	Status
1	MOT – Wednesday 8th March Hot cross buns to be ordered. Flyer to be sent out.	Kylie Kelly	Ongoing
2	Foundation Pizza Night – Friday 24th March Choose pizza shop. Registration Link to be set up on GGLPS website. Flyer to be sent out.	Michelle Kelly	Ongoing
3	Sports Day – Friday 31st March Church to provide cash option for cake stall. Skoolbag seeking volunteers with registration link. Michelle to speak with Shelbe for Coffee van ideas.	Lauren Kelly Michelle	Ongoing
4	Nature Play Plans and ideas to be provided.	Michelle/Will	Long term Project
5	Constitution Terms of Reference feedback to be discussed.	Will/Michelle/Claire /Tanya/Tammie	Ongoing
6	P&F Group email Will following up with Matt for log in details and instructions	Will	Ongoing
7	P&F 2023 events Discuss alternative dates for Date Night with Vicki. Easter booklets/bookmarks (Lutheran Tract Media) Other events to be discussed at future P&F meetings.	Michelle Maree	Ongoing
8	Teacher's Wishlist GGOSH/School vests – Michelle to speak with Frank. Lauren to look at options for comparative quotes.	Michelle Lauren	Ongoing
9	Pen License Lauren to speak with Year 5/6 teachers to arrange for pens to be distributed to new students and those who have not received their pens.	Lauren	Ongoing
10	Uniform Query Skort sample to be requested in Uniform Shop	Will/Tanya	Ongoing
11	Carpark Access & Parking Will to look at ways to improve wheelchair access to the front of the school. Will to speak with gardeners and Wynn Vale regarding taking up GGLPS carpark spaces.	Will	Completed