



Jesus said, "I am the vine,
You are the branches."
John 15:5

Golden Grove Lutheran Primary School Parents & Friends Meeting Minutes

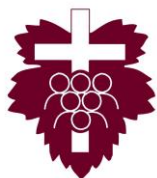
Date	Monday 6 Feb 2023
Time	7.00pm
Location	Staff Admin Building
Attendees	Will Wallace, Michelle Parcell, Claire Rathjen, Kylie Chinca, Sarah Kumela, Stephen Tiller, Lauren Neumann and Maree Kairl.
Apologies	Shelbe McGregor, Karen McKinnon, Wendy Carmen, Tammie Switala, Rob Mills.
No	Minutes
1	Opening: <ul style="list-style-type: none"> Welcome Devotion & Prayer
2	Attendance & Apologies – noted above
3	Minutes from Previous Meeting <p>Michelle asked if the minutes of the previous meeting 28th November 2022, as sent via email, are true and correct.</p> <p>Moved: Stephen Tiller Seconded: Claire Rathjen</p>
4	Upcoming Events <ul style="list-style-type: none"> P&F Parent Drinks – (Fri 10th Feb). Liquor license approved, applied for a 5 year license as well for future events. Michelle to order platters for delivery and will check stock levels for cups, serviettes etc. Will to organise drinks. Flyer to be handed out this week and promoted as PIN night. Discussed potential option for this event to follow after PIN night in future years. MOT – (Wed 8th March). All agreed on hot cross buns, served with butter. Kylie to order the same quantities as last year. Can sell any extras. Foundation Pizza Night – (Wed 24th March). All agreed on pizza option but from a cheaper place this year. Michelle to investigate a few places. Registration link to be set up on website for numbers and dietary requirements. Michelle to speak with Vicki regarding GGOSH options for the evening. Agreed better to have students with parents for a start and head off to activities later on. This event clashes with Ignite's Wheels Night, Lauren to arrange alternative date. Harmony Day – (Wed 24th March). All agreed this was supported by P&F during Covid. Politely declining to be involved this year. Sports Day – (Fri 31st March). Lauren to speak with Rob and Lesley to see if the Church is happy to organise and run the cake stall, with proceeds going back to the Church. If so, P&F can organise and run the drinks and BBQ (cash only), instead of GGOSH. If not, P&F could consider providing the house coloured donuts again. Michelle to organise the coffee van for the oval, in conjunction with Café Connect.



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5	<p>Action Items from previous meeting</p> <ul style="list-style-type: none"> • Events Feedback <ul style="list-style-type: none"> ○ Carols Night (Fri 2nd Dec) – All agreed this was a scramble. Lauren provided feedback from staff, there was confusion over dates and clashing with other school events. Students were very tired and went for too long (some families had to leave before the end). Preference for students to sit at the front and parents at the back with lights dimmed to help with noise etc. ○ Student Fun Day (Tues 13th Dec) – Was a cold day. Discussed option of providing more dry options or even all dry options this year and call it 'Student Fun Day' instead of 'Water Fun Day'. Kylie noted the lollies from Santa had traces of nuts and needed to find some alternative. ○ Discussed the value of providing a flyer at the start of the term outlining all events for that term, to assist teachers and provide more notice to families. • Nature Play – Study to proceed, ETA to start in March. Teachers excited too! • Mural – Sam has started on the mural, ETA to be completed by mid Feb. All agreed great opportunity to promote official opening with MOT (Wed 8th March). • Constitution – The updated Handbook and Terms of References was distributed for review. Amendments were discussed and some changes made. Updated copy will be distributed. The Terms of Reference to be approved by the School Board. • Sport drink bottles & first aid kits request – Adele following up, waiting on the number of teams. • First Aid Courses – Michelle to follow up details to provide to Will. • Kidz Biz – All agreed for P&F to fund these courses. Jayne to organise additional information be provided to families with dates and content to be presented. • P&F Group email – Will confirmed this has been set up, will follow up with Matt. • 2023 Events – Date Night, Michelle to discuss dates with Vicki at GGOSH. • BBQ & Beers night, to be discussed further when full AFL fixture is available. • Ladies Night, to be discussed further, potential for stalls in lead up to Christmas. Another alternative is a Paint & Sip night. • Family Quiz Arvo – Michelle to speak with Rob and Joel. Separate to Church quiz night, to be held in different school terms. Potential Sunday afternoon option to lead into Salt Factory. To be discussed further. • Easter, All agreed for Easter baskets to be created with small chocolate eggs and a booklet/bookmark. Kelly to provide a breakdown of the number of students in each Year level for Maree to explore options with LLL and Blueprint Ministries.
6	<p>Principal's Report (combined with School Board Report) –</p> <p>Lots of new Installations (staff and students) at the school, including Joel as Chaplain.</p> <p>New Student Bibles to be presented.</p> <p>Sports Team sign ups.</p> <p>2021 Yearbook draft completed.</p>



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	<p>Professional Development – Toddle, Leaders Workshop and PYP.</p> <p>Upgrading soft fall in the GGOSH playground during one of the upcoming school holidays.</p> <p>Rotary is supporting installation of a 'Peace pole' at the school, to promote peaceful living.</p> <p>Masterplan – Loan for the new Foundation classrooms has been approved. ETA for commencement in May.</p> <p>ELC survey shows good interest with (85%) capacity if all interest went ahead and a large percentage of this was from external families. The ELC could accommodate 22 places per day. Cost feasibility study to be completed.</p> <p>School Board focusing on the Strategic Planning Roadmap, with focus groups, planning sessions etc to be run throughout the year.</p>
7	<p>Treasurer's Report –</p> <p>Please refer to Finance Report.</p> <p>P&F's LLL account to be closed as budget line has been created with \$2000 shrinkage.</p> <p>Transfer of funds into the school account to be completed this week. Claire to speak with LLL (regarding interest) to finalise transfer and to confirm opening balance.</p> <p>Teacher's Wishlist, mural, Nature Play plans etc have been allocated.</p> <p>School levies still to be received.</p> <p>New spreadsheet template created.</p>
8	<p>General Business</p> <ul style="list-style-type: none"> <p>Teacher's Wishlist</p> <p>AFL Gurnseys – Clarified this request is for the end of year event. All agreed for P&F to provide the funds of up to \$800 for this purchase. If cost is higher, this needs to come back to P&F for further review.</p> <p>GGOSH/School High Vis Vests – All agreed, subject to cost. Lauren to speak with Vicki to discuss colour (blue?) quantity and price. Is Frank still available?</p> <p>Pen License – Lauren to speak with teachers. Can all students be given their GGLPS pen at the start of Year 5?</p> <p>Uniform Query – Will to speak with Tanya to request a sample of a Skort to add to the sports uniform range.</p> <p>P&F Name Badges – Maree to order through Elaine for Stephen, Sarah, Karen and Maree, plus an additional 5 blank badges.</p> <p>Start time of future P&F Meetings – All agreed to keep first P&F meeting of each year at 7pm but to trial other P&F meetings 7.30pm - 9pm to keep them succinct.</p> <p>Meeting Closed at 9.45pm</p>
9	<p>Next Meeting – Monday 27th February. (Online Meeting, Will to organise link)</p>



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Action Items:

No	Description	Responsible	Status
1	MOT – Wed 8th March Hot cross buns to be ordered Promote Mural official opening with flyer?	Kylie/Michelle	Ongoing
2	Foundation Pizza Night – Fri 24th March Choose pizza shop Discuss GGOSH options with Vicki Registration Link to be set up on GGLPS website	Michelle/Will	Ongoing
3	Sports Day – Fri 31st March Church to operate cake stall? P&F to operate BBQ and drinks? Coffee van to be organised for oval.	Lauren/Michelle	Ongoing
4	Nature Play Study to proceed in March 2023.	Michelle/Will	Ongoing
5	Constitution Updated version to be distributed before sending Terms of Reference to School Board for approval.	Will/Michelle	Ongoing
6	First Aid Courses Michelle to provide details to Will.	Will/Michelle	Ongoing
7	Kidz Biz Additional info and dates to be provided to families.	Will	Ongoing
8	P&F Group email Will to follow up with Matt for further info.	Will	Ongoing
9	P&F 2023 events Discuss dates for GGOSH Date Night with Vicki. Easter booklets/bookmarks (LLL/Blueprint Ministries) Other events to be discussed at future P&F meetings.	Michelle Maree	Ongoing
10	Teacher's Wishlist GGOSH/School vests – Discuss quantities, colour and costs for P&F to review request further.	Lauren	Ongoing
11	Pen License To be discussed with staff.	Lauren	Ongoing
12	Uniform Query Skort sample to be requested in Uniform Shop	Will/Tanya	Ongoing
13	P&F Name Badges Order to be placed with Elaine	Maree	Ongoing
14	P&F Online Meeting – Mon 27th Feb Teams link to be provided to Maree	Will	Ongoing