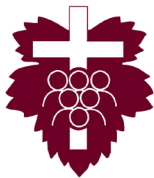


Jesus said, "I am the vine,  
You are the branches."  
John 15.5

## Golden Grove Lutheran Primary School Parents & Friends Meeting Minutes

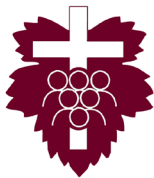
<b>Date</b>	Monday 12 February 2024
<b>Time</b>	7:30pm
<b>Location</b>	Staff Admin Building
<b>Attendees</b>	William Wallace, Sarah Kumela, Stephen Tiller, Claire Rathjen, Lauren Neuman, Maree Kairl, Wendy Carmen, Katherine Hartley, Dylan Jones, Dayna Rushton, Samantha Fox, Michelle Parcell
<b>Apologies</b>	Mel Proctor, Krystle Poole, Erina Huang, Karen McKinnon
<b>No</b>	<b>Minutes</b>
1	<b>Opening:</b> <ul style="list-style-type: none"> <li>Welcome</li> <li>Devotion &amp; Prayer</li> </ul>
2	<b>Attendance &amp; Apologies – noted above</b>
3	<b>Minutes from Previous Meeting</b> Sarah asked if the minutes of the previous meeting as sent via email (6 <sup>th</sup> February 2024) are true and correct. Moved: Stephen Tiller    Seconded: Claire Rathjen    – All agreed.
4	<b>Upcoming Events</b> <ul style="list-style-type: none"> <li> <b>MOT (Wednesday 6 March 2024)</b>  Sarah explained what MOT was for new committee members. Traditionally P&amp;F provide Hot Cross Buns – committee agreed to this again. Last year we bought 300 (mix of fruit and fruitless) from Baker Boys. Feedback from last year was to provide more fruitless. There are also less families this year, so the committee decided to reduce the numbers to 252. The committee agreed to purchase 14 dozen fruit and 7 dozen fruitless hot cross buns plus a dozen gluten free.  Sarah explained that as Kylie Chinca is no longer on the committee we need another member to assist with ordering– Katherine agreed to this and will liaise with Kylie on the process for ordering.  Sarah will purchase the gluten free hot cross buns and butter/spreads including Nuttex for dairy free option.  Wendy to create a flyer with the details including that it is a 'free event' and that the church cafe will be open to take drink orders.  Last year there was an issue with timing as the buns were not cut in advance. Sarah asked for volunteers to join her on the afternoon of the 5<sup>th</sup> March to assist – Samantha offered to help. </li> <li> <b>Foundation Pizza Night (Friday 15 March 2024)</b>  Date of 15<sup>th</sup> March confirmed.  Agreed to the same format as last year.  Vicki has been locked in for the date for GGOSH's assistance.  It wasn't clear last year that GGOSH staff assist with supervising the children on the playground prior to the meal and then take them to GGOSH afterwards. Suggested </li> </ul>



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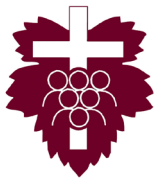
	<p>that these details be added to the flyer and to the Cluster newsletter and messenger group. Dylan to look at arranging in messenger group.</p> <p>Wendy to create flyer to be printed for Foundation parents..</p> <p>Foundation families need to register their attendance to assist with numbers. School to create registration on website – Lauren to discuss with the office.</p> <p>Ok for soft drinks and alcohol. Sarah to check how many juice boxes are left over.</p> <p>Last year pizzas were ordered via Romans – everyone was happy with them and the amount ordered last year. Michelle to find the details from last year and provide to Sarah.</p> <p>Timings for the evening to be confirmed.</p> <ul style="list-style-type: none"> <li>• <b>Sports Day (Friday 22 March)</b></li> </ul> <p>P&amp;F will provide a Sausage Sizzle as they did last year.</p> <p>Lauren confirmed that Youth will do a cake stall and that church members will help them.</p> <p>P&amp;F will need volunteers – last year the rota was 20 minute sessions with 2 to 3 volunteers per session. School to set up registration on website for volunteers – Sarah/Lauren to liaise.</p> <p>The committee agreed to order the same amount as last year – Michelle to provide details of supplier and amount ordered to the committee by the next meeting.</p> <p>The committee tentatively agreed to the same pricing as last year (\$3 sausage, \$2 drink). Will look at pricing again once we know what the costs are.</p> <p>Claire to check with Tanya if we can use Square for digital payments as we did last year.</p> <p>Will confirmed that L J Hooker coffee van will be attending.</p> <p>Lauren to ask to Graeme Hoklas if he would like to man the BBQ again.</p> <p>Chopped onion was arranged through PDF – Sarah to liaise with Kylie Chinca to arrange.</p> <p>Will need ice to be arranged for the esky.</p> <p>The committee agreed to take a stock take after the Foundation Pizza night to confirm what was required for drinks, serviettes, sauces etc.</p>
5	<p><b>Action Items from previous meeting</b></p> <ul style="list-style-type: none"> <li>• <b>Events Feedback</b> <ul style="list-style-type: none"> <li>○ <b>PIN / P&amp;F Drinks – Wednesday 7 February</b></li> </ul> </li> </ul> <p>Overall the P&amp;F Drinks at PIN were well received.</p> <p>It wasn't clear to parents that GGOSH was available and free while PIN was on – make it clearer next year. Only issue was during the middle section – some of the GGOSH kids wanted drinks and there were children not at GGOSH who were in the courtyard. Not the responsibility of P&amp;F volunteers to supervise or to give drinks without parents knowledge. Suggested that next time children wait in the fellowship centre while the middle section is taking place.</p> <p>Feedback that the middle section of PIN should be longer and greater thought given to the audience and what should be presented. Will to review this for next year and liaise with staff to check what is being presented at class sessions.</p>



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	<p>Suggestion of a separate 'Toddler' session and 'Ipad' session for parents.</p> <p>Next year try to get the drinks in ice earlier.</p> <ul style="list-style-type: none"> <li>○ <b>End of Year Fun Day (12 December 2023)</b></li> </ul> <p>Went well and Santa going to the individual classroom worked well.</p> <ul style="list-style-type: none"> <li>● <b>Teacher's Wishlist</b></li> </ul> <ul style="list-style-type: none"> <li>○ <b>GGOSH/School vests</b></li> </ul> <p>Vests arrived over the holidays. Vicki queried the sizing but Claire and Michelle checked against what was ordered and everything is correct. Vicki is happy with colour and the printing – she will wait until the school holidays to use them for the first time.</p> <ul style="list-style-type: none"> <li>○ <b>Sports Day Bandanas</b></li> </ul> <p>Chloe Richardson, Adele McCluster and Mel Bishop requested funding from P&amp;F for the material for bandanas for sports day that the children decorate in team colours prior to sports day. They did this last year. It promotes comradery etc and they wear them throughout the day. They hope to make this a yearly tradition.</p> <p>Costing will be between \$50 and \$100 - Committee agreed to this cost. Lauren will confirm with teachers and arrange paperwork and send to Claire.</p> <p>Feedback from last year was that 'couldn't see yellow' – Lauren to let Chloe know.</p> <ul style="list-style-type: none"> <li>● <b>GGLPS Website</b></li> </ul> <p>Michelle to send completed copy of Handbook including ToR to Stephen to add to the website.</p> <ul style="list-style-type: none"> <li>● <b>Junior Disco</b></li> </ul> <p>Sarah explained the rational behind holding a junior disco (Foundation – Yr2). Tim K will decide if the Year 3s from the 2/3 cluster should attend.</p> <p>Parents will be required to stay – Fellowship Room will be turned into a 'Parent Lounge'.</p> <p>Michelle to send details of Bop till You Drop to Sarah.</p> <ul style="list-style-type: none"> <li>● <b>Trivia Night</b></li> </ul> <p>There was a date clash with a Youth event but this has been resolved.</p>
6	<p><b>Master Project – GGLPS Nature Play</b></p> <p>Sarah updated the committee with history of the nature play for the benefit of new members – P&amp;F decided to take this on as their major project. Got initial design and quote from Climbing Trees but looking at \$200k plus.</p> <p>Committee went out to get additional quotes from Betterlands and 4Park. The quote from Betterlands has come in at \$124k but there are several items missing including the Amphitheatre. Lauren has requested another quote but this may take a few week and may end up more expensive than Climbing Trees.</p> <p>4 Park are a playground specialist who came out to look at the site. They felt that there is a lot of landscaping and suggest contacting DirtWorks – Lauren has been in contact with</p>



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	<p>them and they are happy to come out and look at the site. This may be a combined project with DirtWorks completing the landscaping and 4 Park providing play equipment – possible that Callum from 4 Park could manage the process.</p> <p>One of the biggest issues is that due to the cost of the project it needs to be carried out in stages. The 1<sup>st</sup> stage will include a large amount of earthworks and may not show much more.</p> <p>There is a parent at the school who does landscaping – Lauren to approach.</p> <p>Due to the cost it has been recommended that P&amp;F look into grants to acquire additional funding. Claire has spoken to Tanya and she is happy for P&amp;F to move ahead with this approach.</p> <p>1 grant in particular through the church could be good if we can show that the GGLC will also use the space (Ignite, Youth, Playgroup) – Lauren to see if Ruth/Joel can take to the Church Council.</p> <p>Variety could be an option if we show that the space will have sensory options/areas.</p>
6	<p><b>Principal's Report:</b></p> <ul style="list-style-type: none"> <li>• Positive start to the 2024 school year.</li> <li>• Professional learning before term started concentrated on Maths.</li> <li>• New staff have settled in.</li> <li>• Start of year's Chapel's with SRC induction.</li> <li>• Positive PIN – Will thanked P&amp;F for their contribution.</li> <li>• Church Committee are looking at names for a replacement for Pastor Greg. Large number of initial names – will meet with the Bishop to reduce the number of names.</li> <li>• A video will be created to show to prospective candidates and this can then be used for school/church events.</li> <li>• Coming up: <ul style="list-style-type: none"> <li>○ Ash Wednesday Chapel</li> <li>○ 5/6 Camp in Week 4</li> <li>○ Primary Principal's meeting taking place with 15 principles.</li> <li>○ Principal's private tours</li> <li>○ Fishing Club</li> <li>○ New classrooms on the way – on track to be ready for beginning of Term 3.</li> </ul> </li> <li>• Insurance due to retaining wall issues – still in discussion.</li> </ul>
7	<p><b>Treasurer's Report:</b></p> <p>The new process is working – Claire hopes to have the final 2023 figures at the next meeting. Still working on reconciling approx. \$6k.</p> <p>This year we will have 153 families bringing in a levy of \$22,185.</p>
8	<p><b>General Business</b></p> <ul style="list-style-type: none"> <li>• It was raised that it would be useful to have the timings of the students day on the school website, including recess and lunch times. Will to look into.</li> </ul>



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	<ul style="list-style-type: none"><li>• Some schools have an afternoon/morning in week 0, Term 1 when the classrooms are open and students can bring in their books &amp; stationery and meet their teachers – the committee felt this was a good idea to help students settle into the new year. Will to discuss with teachers and looking into an option for next year.</li><li>• Query raised about Campion stationery and the possibility of removing items. Committee felt that Campion is expensive especially the delivery. It was noted that the high schools that use Campion had an option with no delivery fee. Will to look at for Term 4.</li></ul> <p><b>Meeting Closed at 8.50pm</b></p>
9	Next Meeting – <b>Monday 4 March 2024 (Online)</b>



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### Action Items

No	Description	Responsible	Date
1	<b>MOT</b> Katherine to order hot cross buns from Baker Boys. Sarah to purchase gluten free hot cross buns and spreads. Wendy to create flyer for school office.	Katherine Sarah Wendy	01/03/24 05/03/24 23/02/24
2	<b>Foundation Pizza Night</b> Wendy to create flyer for school office to be printed for Foundation parents. Registration to be set up on school website – Lauren to talk to school office. Sarah to check number of fruit boxes. Michelle to provide Sarah with details of last year's pizza order.	Wendy Lauren Sarah Michelle	23/02/24 23/02/24 04/03/24 04/03/24
3	<b>Sports Day</b> Liaise with School office to arrange registration for BBQ volunteers. Michelle to provide details of sausage supplier to committee. Check with Tanya if P&F can use Square for digital payments. Ask Graeme Hoklas if he would like to man the BBQ. Arrange chopped onion with PDF.	Sarah / Lauren Michelle Claire Lauren Sarah	04/03/24 04/03/24 04/03/24 04/03/24 04/03/24
4	<b>PIN</b> Will to review middle section of PIN for next year and liaise with staff to check what is being presented at the class sessions.	Will	Jan 2024
5	<b>Teacher's Wishlist</b> Confirm ok to buy material for bandanas for sports day. Provide feedback to Chloe about the yellow bandanas.	Lauren	04/03/24
6	<b>GGLPS Website</b> Michelle to provide Stephen with updated copy of Handbook including ToR.	Michelle	04/03/24
7	<b>Junior Disco</b> Michelle to provide details for Bop till You Drop to the committee	Michelle	12/02/24
8	<b>GGLPS Nature Play</b> Contact parent who does landscaping. Discuss church grant option with Ruth and Joel	Lauren Lauren	04/03/24 04/03/24
9	<b>General Business</b> School day timings added to GGLPS website. Discuss with teachers the option of opening classrooms in week 0 of Term 1 to allow students to bring in stationery and meet teachers. Review supplier for this year's stationery orders.	Will Will Will	04/03/24 Term 3/4 2024 Term 2/3 2024